

CITY OF CHARLOTTETOWN - 2004 BUDGET SUMMARY

<u>Revenue</u>	<u>2003 Budget</u>	<u>2003 Projected</u>	<u>2004 Estimate</u>	
Surplus from Previous Year	\$523,375	\$523,375	\$847,297	
Property Taxes	25,208,207	25,226,749	26,642,208	A-1
Provincial Tax Rebate (Equalization Grant)	105,922	105,922	95,330	A-1
Storm Sewer Rental	50,000	50,000	50,000	A-2
Licenses	140,000	160,384	160,000	A-2
Parking Garages	450,000	219,520	275,000	A-2
Provincial Tax Rebate (Parking Garages)	200,000	189,070	189,000	A-2
Parking Meters	300,000	341,406	400,000	A-3
Police	500,000	595,340	690,000	A-4
Interest	15,000	52,085	40,000	A-4
Credits from Other Departments	275,000	305,340	275,000	A-5
Outside Fire Protection	52,600	85,094	52,600	A-5
Recreation	511,120	481,154	484,745	A-8
Provincial/City CUSA Agreement	770,000	770,000	770,000	A-9
Utility Facility Rental Fee	180,000	180,000	180,000	A-9
Transfer from Parkland Reserves	155,176	155,176	60,000	A-9
Customer Fee for Culvert Installation	-	-	50,000	A-9
Extraordinary Revenue (Hurricane Juan)	-	-	706,658	A-9
Transfer from Capital Debt Payment	-	-	<u>1,150,000</u>	A-9
REVENUE TOTAL	<u>\$29,436,400</u>	<u>\$29,440,615</u>	<u>\$33,117,838</u>	

CITY OF CHARLOTTETOWN - 2004 BUDGET SUMMARY

<u>Expenditure</u>	<u>2003 Budget</u>	<u>2003 Projected</u>	<u>2004 Estimate</u>	<u>Section</u>
General Government Services:				
City Government	\$932,822	\$893,747	\$1,025,496	1
Finance, Audit	412,100	372,730	484,100	2
Municipal Buildings	1,416,360	1,331,630	1,385,750	3
Insurance	357,127	354,015	436,708	4
Mayor/Councillors	489,700	512,833	595,740	5
Appraisals/Studies /Registration	<u>15,000</u>	<u>4,839</u>	<u>15,000</u>	6
	3,623,109	3,469,794	3,942,794	
Protective Services:				
Fire Department	2,492,751	2,499,265	2,595,940	7
Police Department	5,131,014	5,219,568	5,676,580	8
Street Lighting	1,261,320	1,102,642	735,000	9
Emergency Preparedness	<u>17,585</u>	<u>15,732</u>	<u>16,021</u>	10
	8,902,670	8,837,207	9,023,541	
Street Maintenance:				
Public Works	6,183,575	6,194,744	6,458,975	11
Traffic & Parking	<u>105,000</u>	<u>92,850</u>	<u>99,710</u>	12
	6,288,575	6,287,594	6,558,685	
Fiscal Services	4,151,126	3,303,940	4,617,732	13
Parks & Recreation	2,882,250	2,725,439	3,153,223	14
Urban Beautification and Forestry	St Lighting	St Lighting	883,516	15
Environmental Issues	220,000	96,972	47,500	16
Planning	431,581	388,130	455,531	17
Downtown Revitalization	-	-	286,648	18

CITY OF CHARLOTTETOWN - 2004 BUDGET SUMMARY

<u>Expenditure (continued)</u>	2003 <u>Budget</u>	2003 <u>Projected</u>	2004 <u>Estimate</u>
Economic Development (prev. Exec Policy)	843,994	820,972	377,612
Heritage	429,250	402,849	173,750
Tourism & Special Events	Exec Policy	Exec Policy	340,340
Human Resources	346,762	334,686	400,718
Transit System	109,896	104,272	108,896
Admin. & Intergov. Affairs	135,000	20,143	206,500
Other	<u>1,067,913</u>	<u>1,801,320</u>	<u>2,539,394</u>
EXPENDITURE TOTAL	<u>\$29,432,126</u>	<u>\$28,593,318</u>	<u>\$33,116,380</u>
Surplus (deficit)	<u>\$4,274</u>	<u>\$847,297</u>	<u>\$1,458</u>
<u>UTILITY</u>			
Sewer/Water (Revenue)	\$6,085,775	\$6,089,824	\$7,166,757
Sewer/Water (Expenditure)	<u>6,085,775</u>	<u>6,010,367</u>	<u>7,160,614</u>
Surplus (deficit)	<u>\$0</u>	<u>\$79,457</u>	<u>\$6,143</u>
TOTAL CITY REVENUE	<u>\$35,522,175</u>	<u>\$35,530,439</u>	<u>\$40,284,595</u>
TOTAL CITY EXPENDITURE	<u>\$35,517,901</u>	<u>\$34,603,685</u>	<u>\$40,276,994</u>
Surplus (deficit)	<u>\$4,274</u>	<u>\$926,754</u>	<u>\$7,601</u>

2004 Property Taxes	
Non-Commercial per \$100 assessment	\$1.35
Residential	
Non-Commercial per \$100 assessment	\$1.10
Mobile Home Parks	
Commercial per \$100 assessment:	\$2.31
BIA Commercial Tax per \$100 assessment	\$0.1125

2004 Single Family Dwelling Utility Rate (annual)	
Water	\$162.00
Sewer	<u>\$202.00</u>
Total	\$364.00

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Donna Waddell

Budget Item and Primary Code City Government - 1000	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	432,653	432,652	510,349	1-1
Benefits	84,169	86,900	102,347	1-1
Postage	25,000	22,635	25,000	1-1
Office Supplies	30,000	29,723	30,000	1-1
Repairs & Rentals	24,000	17,370	30,000	1-1
Federation Fees	46,000	46,000	46,000	1-2
Solicitors Fees	100,000	88,328	90,000	1-2
Staff Development	20,000	6,861	15,000	1-2
Computer Services	120,000	117,050	120,000	1-2
Purchase of New Equipment	13,000	12,414	12,000	1-2
Miscellaneous	30,000	25,814	25,000	1-3
Post Retirement Pay Reserve	8,000	8,000	19,800	1-3
Budget Item Totals (Complete only on the final page of each Budget Item).	\$932,822	\$893,747	\$1,025,496	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Doug Morton

Budget Item and Primary Code Finance, Audit - 2500	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	277,567	235,099	301,600	2-1
Benefits	56,033	49,596	66,400	2-1
Professional Auditing Services	25,000	17,567	20,000	2-2
Staff Training/Travel	15,000	4,989	15,000	2-2
Elected Officials Training/Travel	4,000	554	-	
Other - Committee Meals	1,500	1,230	1,500	2-2
Post Retirement Pay Reserve	7,000	7,000	17,600	2-2
Miscellaneous Administration	5,000	8,784	5,000	2-3
Computer Services	15,000	41,911	55,000	2-3
Actuarial Fee	6,000	6,000	2,000	2-3
Budget Item Totals (Complete only on the final page of each Budget Item).	\$412,100	\$372,730	\$484,100	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Paul Johnston

Budget Item and Primary Code Municipal Buildings - 4600-4699	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	307,500	306,113	323,750	3-1
Benefits	63,900	60,772	72,500	3-1
Heating Fuel	126,800	127,212	128,750	3-1
Phones	63,000	67,000	67,500	3-1
Electric	127,700	131,337	132,750	3-1
Water & Sewer	10,200	10,237	10,500	3-2
Cleaning Supplies	35,000	20,368	22,000	3-2
Service Contracts	77,990	61,669	64,000	3-2
Maintenance	117,250	105,584	111,250	3-2
Snow Removal	10,150	10,252	10,750	3-2
Property Taxes	457,070	412,368	415,000	3-2
Clothing	2,100	2,075	2,300	3-3
Mileage	1,700	1,341	1,500	3-3
Miscellaneous	10,000	9,302	10,000	3-3
Post Retirement Pay Reserve	6,000	6,000	13,200	3-3
Budget Item Totals (Complete only on the final page of each Budget Item).	\$1,416,360	\$1,331,630	\$1,385,750	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Donna Waddell

Budget Item and Primary Code	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Insurance - 3100				
General Coverage	255,456	255,456	320,260	4-1
Municipal Vehicles and Equipment	101,671	98,559	116,448	4-1
Budget Item Totals (Complete only on the final page of each Budget Item).	\$357,127	\$354,015	\$436,708	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Karen Lavers

Budget Item and Primary Code Mayor/Council - 1900	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	61,900	60,956	63,740	5-1
Benefits	15,000	10,473	15,000	5-1
Staff Development/Training	2,000	1,736	2,000	5-1
Mayor and Council	140,000	135,672	145,000	5-1
Travel	15,300	15,175	15,300	5-1
Training and Development	55,000	53,311	55,000	5-1
Public Relations	183,000	220,774	257,500	5-2
Intercommunity Affairs	16,500	13,736	14,000	5-3
Post Retirement Pay Reserve	1,000	1,000	2,200	5-3
Office Equipment	-	-	1,000	5-3
Community/Neighbourhood Events	-	-	25,000	5-3
Budget Item Totals (Complete only on the final page of each Budget Item).	\$489,700	\$512,833	\$595,740	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Donna Waddell

Budget Item and Primary Code	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Appraisals, Studies & Vehicle Registrations - 1300	15,000	4,839	15,000	6-1
Appraisals, Studies & Vehicle Registrations				
Budget Item Totals (Complete only on the final page of each Budget Item).	\$15,000	\$4,839	\$15,000	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department

Prepared by:

Protective Services

Bill Hogan

Budget Item and Primary Code	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Fire Department 3700				
Salaries (permanent)	449,438	449,438	466,415	7-1
Benefits (permanent)	90,800	89,800	103,746	7-1
Labour (permanent)	148,113	152,920	152,556	7-1
Salaries (volunteers)	436,603	436,603	449,761	7-2
Benefits (volunteers)	15,500	17,311	28,171	7-2
Labour (volunteers)	10,000	14,331	13,844	7-2
Gas and oil	8,500	11,000	9,500	7-3
Repairs to equipment	25,000	25,002	57,398	7-3
Phones and radios	36,600	36,579	36,600	7-3
Uniforms	9,059	6,316	9,200	7-4
Equipment Maintenance	13,000	12,894	13,000	7-4
Air Supply and Service	3,500	5,975	3,500	7-5
New Equipment	63,050	75,972	44,820	7-5
Training/Job Development	17,230	15,793	16,700	7-5
Transportation	2,500	1,922	1,000	7-5
Fire Prevention Bureau	15,800	14,385	15,800	7-6
Membership Fees	2,000	1,773	2,000	7-6
Advertising	1,600	1,547	1,600	7-6
Protective Clothing	29,000	24,933	20,560	7-7
Grants	11,000	10,553	8,500	7-7
Water Department Services	880,000	880,000	880,000	7-7
Miscellaneous	20,547	23,620	22,666	7-8
Ladder, Pumper & Rescue Truck Leases	183,911	180,598	206,603	7-8
Post Retirement Pay Reserve	10,000	10,000	22,000	7-8
Insurance Claims	10,000	-	10,000	7-8
Budget Item Totals (Complete only on the final page of each Budget Item).	\$2,492,751	\$2,499,265	\$2,595,940	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Protective Services/Police Department

Prepared by:
Paul Smith

Budget Item and Primary Code Police Department - 4000	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	3,183,278	3,115,698	3,308,978	8-1
Benefits	597,291	615,208	724,817	
Labour	655,696	808,813	726,337	8-2
Commissionaires	94,801	93,133	92,872	8-2
Vehicles				
Gas & Oil	79,000	84,800	82,000	
Repairs & Maintenance	40,000	54,454	42,100	
Vehicle Replacements	71,975	64,812	87,077	8-3
Rental of CIB Vehicle	9,500	8,620	8,880	8-3
Rental of surveillance/temporary vehicles for operational & down time (JFO)	6,000	5,992	5,610	8-3
Phones/Radios	54,000	55,790	52,000	8-4
Car Wash	9,500	10,924	12,200	
Law Books	2,000	1,937	2,000	
Breathalyzer & CPIC	1,800	217	4,800	8-5
Plain clothes allowance	10,800	9,194	10,800	8-5
Emergency Recording Equipment	9,500	7,174	12,397	8-5
PIRS - Police Information Retrieval Sys.	13,043	12,084	12,190	8-5
Uniforms	32,000	24,764	30,000	8-6
Drycleaning	7,100	6,310	7,100	
Flashlights/batteries	2,000	1,232	1,870	
Office Printing & Supplies	25,000	23,760	27,050	8-7
Budget Item Totals (Complete only on the final page of each Budget Item).				

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Protective Services/Police Department

Prepared by:
Paul Smith

Budget Item and Primary Code Police Department - 4000	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Advertising	1,700	1,200	1,600	
Ident. Supplies	7,000	6,994	7,100	
Ammunition	2,000	13	1,900	
Dog Control - 1 year contract	44,530	44,530	49,447	
Justice Computer Terminal	1,000	633	1,000	
Operational expenses (JFO)	15,000	14,193	15,000	
Police hardware & emergency response equipment	16,000	15,716	17,300	8-7
Staff Training courses	9,000	6,885	9,000	
Council Training courses (Atlantic Police Academy/ Canadian Police College)	1,000	346	1,000	
Prov. Treasurer - Inmate Meals	5,000	4,558	7,000	
Miscellaneous	8,500	8,188	8,000	8-8
Community Policing	23,000	29,225	21,500	8-8
Post Retirement Pay Reserve	5,000	5,000	4,800	8-8
Insurance Claims	67,000	67,000	147,400	8-9
Trail Bike Acquisition	10,000	1,000	10,000	8-9
Parking Computer	11,000	9,171	-	8-9
Bylaw Enforcement	-	-	12,478	8-9
New Personnel - Wages	Planning	Planning	71,240	8-10
Canine Vehicle Lease	-	-	30,137	8-10
	-	-	9,600	8-10
Budget Item Totals (Complete only on the final page of each Budget Item).	\$5,131,014	\$5,219,568	\$5,676,580	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Street Lighting

Prepared by:
Paul Johnston

Budget Item and Primary Code	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Street Lighting - 4900 (previously Street Lighting & Beautification)				
Salaries	318,736	254,759	Urban Beaut	
Benefits	42,606	26,904	Urban Beaut	
Street Lighting	727,945	717,580	720,000	9-1
New Lights and Repairs	20,000	13,581	15,000	9-1
City Beautification Program	80,933	55,307	Urban Beaut	
Tree Program	66,100	33,279	Urban Beaut	
Training/Travel	5,000	1,232	Urban Beaut	
Budget Item Totals (Complete only on the final page of each Budget Item).	\$1,261,320	\$1,102,642	\$735,000	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Emergency Preparedness

Prepared by:
Bill Hogan

Budget Item and Primary Code Emergency Preparedness	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries (Seasonal)	4,685	4,685	5,021	10-1
Emergency Planning	800	222	4,500	10-1
Staff Emergency Preparedness Training	2,800	2,004	2,000	10-1
Council Emergency Preparedness Training	3,800	3,479	-	
Emergency Operations	5,500	5,342	4,500	10-1
Budget Item Totals (Complete only on the final page of each Budget Item).	\$17,585	\$15,732	\$16,021	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Municipal Services/Public Works

Prepared by:
Paul Johnston

Budget Item and Primary Code Public Works - 4300	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	1,050,000	1,028,135	1,183,575	11-1
Benefits - Permanent Employees	229,550	207,870	261,000	11-1
Benefits - Term Employees	217,600	191,492	242,000	11-1
Phones & Radios	60,000	43,482	45,000	
Administration	45,000	39,229	42,000	11-2
Training & Travel - Elected Officials	4,000	3,920	4,000	11-2
Training & Travel - Staff	14,500	14,367	14,500	11-2
Tools	10,000	9,817	10,000	
Gas, Oil and Diesel Fuel	175,000	175,742	178,000	
Repairs to Equipment	210,000	211,079	215,000	
Snow Removal	1,029,725	979,318	1,043,750	11-3
Street Cleaning	555,700	549,700	717,750	11-4
Street Resurfacing	560,000	565,257	400,000	11-5
Street Repair	347,000	338,459	356,500	11-5
Sidewalk & Curb - Union Maintenance	428,000	405,417	392,500	11-6
Sidewalk & Curb - Contracted Replacement	160,000	186,392	100,000	11-6
Budget Item Totals (Complete only on the final page of each Budget Item).				

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Municipal Services/Public Works

Prepared by:
Paul Johnston

Budget Item and Primary Code Public Works -4300	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Repairs to Storm Drainage System	413,500	527,531	448,000	11-7
Clothing	11,500	11,459	12,000	11-7
Equipment Lease Purchase	100,000	96,755	100,000	11-8
New Equipment	125,000	104,710	135,000	11-8
Traffic Markings & Signs	290,000	346,908	337,500	11-9
Special Initiatives	27,000	26,654	27,000	11-9
Traffic Signals	40,000	40,000	70,000	11-10
Meals	4,000	3,167	4,500	11-10
Professional Consulting	10,000	7,997	10,000	11-10
Post Retirement Pay Reserve	26,500	26,500	59,400	11-10
Insurance Claims	40,000	53,387	50,000	11-10
Budget Item Totals (Complete only on the final page of each Budget Item).	\$6,183,575	\$6,194,744	\$6,458,975	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Traffic and Parking

Prepared by:
Paul Johnston / Paul Smith

Budget Item and Primary Code Traffic and Parking - 5200	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	51,050	50,948	54,010	12-1
Benefits	9,600	7,316	9,150	12-1
Clothing	350	336	350	12-1
Parking Meters (repairs)	25,000	24,957	25,000	12-2
Parking Meter Tickets	4,000	3,693	4,000	12-2
Vehicle Operation & Repair	4,000	4,000	4,000	12-2
Traffic Counts	10,000	600	1,000	12-2
Post Retirement Pay Reserve	1,000	1,000	2,200	12-2
Budget Item Totals (Complete only on the final page of each Budget Item).	\$105,000	\$92,850	\$99,710	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Fiscal Services

Prepared by:
Allan MacKenzie

Budget Item and Primary Code Fiscal Services - 2800	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Interest on short term borrowing	50,000	50,000	287,246	13-1
Servicing long term debt	4,101,126	3,253,940	4,330,486	13-1&2
Budget Item Totals (Complete only on the final page of each Budget Item).	\$4,151,126	\$3,303,940	\$4,617,732	

2004 CAPITAL BUDGET - CITY OF CHARLOTTETOWN

Prepared by:
Harry Gaudet

Capital Budget Department/Item	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Municipal Buildings	180,000	231,597	315,000	A
Public Works	1,400,000	1,644,320	2,100,000	B
Recreation	521,600	511,408	718,500	C & D
Aquatics/Arena Facility	6,519,867	8,447,511	19,000	E
Charlottetown Civic Centre	500,000	921,431	304,200	E
Street Lanterns/Beautification	820,000	306,095	-	
Boer War Memorial (repairs)	35,000	33,632	-	
Park Street Parking Lot	-	322,927	-	
Projects from 1999-2002	-	82,183	-	
Queens Arms Intersection	-	58,000	-	
	\$9,976,467	\$12,559,104	\$3,456,700	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Parks and Recreation

Prepared by:
Sue Hendricken

Budget Item and Primary Code Parks and Recreation - 6700-6770	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Administration				
Salaries	99,560	50,793	104,757	14-1
Benefits	20,402	10,867	24,608	14-1
Mileage	7,000	3,045	6,700	14-1
Advertising	21,000	22,088	500	14-1
Staff Travel and Training	8,000	9,908	8,000	14-1
Elected Official Travel and Training	5,000	-	5,000	14-1
Advisory Committee Stipend	-	-	8,400	14-1
Meals	2,000	1,876	2,800	14-1
Office Equipment/Consulting Fees	3,000	5,007	9,000	14-1
Special Grants	-	-	48,500	14-1
Miscellaneous	2,000	1,100	8,375	14-1
Insurance Claims	10,000	-	10,000	14-1
Post Retirement Pay Reserve	16,000	16,000	35,200	14-1
Programs/Grants				
Salaries	241,678	239,475	258,329	14-2
Benefits	25,390	23,279	30,071	14-2
Subsidies/Equipment/Grants	267,150	244,143	264,770	14-4
Special Events	11,000	9,344	12,000	14-4
Miscellaneous	500	454	500	14-4
Pools Repair, Maint & Equipment	20,000	19,880	Parks	
Promotions (Brochure, Flyers and Ads)	Admin	Admin	25,000	14-4
Cody Banks Arena				
Salaries	166,179	164,825	167,110	14-5
Benefits	36,991	30,347	36,331	14-5
Staff Training/Clothing	3,400	3,241	3,400	14-5
Utilities (lights, water, phone & fuel)	83,504	78,444	94,060	14-5
Repairs and Maintenance	37,800	37,277	44,600	14-5
Small Projects	14,700	14,615	71,300	14-5
Miscellaneous	2,000	2,000	2,000	14-5
Vehicle Repairs, Maintenance & Fuel	8,500	8,363	7,255	14-5
Budget Item Totals (Complete only on the final page of each Budget Item).				

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Parks and Recreation

Prepared by:
Sue Hendricken

Budget Item and Primary Code Parks and Recreation - 6700-6770	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Simmons Arena				
Salaries	165,357	167,605	166,755	14-6
Benefits	37,050	36,201	38,987	14-6
Staff Training	3,400	2,722	1,200	14-6
Utilities (lights, water, phone & fuel)	126,540	123,732	116,550	14-6
Repairs & Maintenance	39,700	38,943	51,150	14-6
Small Projects	28,700	28,354	42,500	14-6
Vehicle Repairs, Maintenance & Fuel	9,600	7,350	6,069	14-7
Miscellaneous	500	492	1,500	14-7
Parks				
Salaries	428,498	447,836	403,113	14-8
Benefits	60,894	57,060	62,509	14-8
Training/Consulting Fees	3,000	2,000	3,000	14-8
Parks Maintenance	236,249	207,932	230,091	14-9
Vehicles/ Equip. Repairs, Maintenance & Fuel	163,708	156,055	129,255	14-9
Contract work on Sportfields/Facilities	12,700	12,295	22,048	14-9
Trail Maintenance (including Boardwalk)	10,900	7,633	31,900	14-9
Miscellaneous	5,000	3,438	2,500	14-9
Tree Planting	2,500	1,795		Urban Beaut.
Pools	Programs	Programs	20,000	14-9
Special Initiatives	15700	8,125	56,030	14-9
Charlottetown Civic Centre (Annual Subsidy)	340,000	340,000	400,000	14-10
Aquatics/Arena Facility	79,500	79,500	79,500	14-10
Budget Item Totals (Complete only on the final page of each Budget Item).	\$2,882,250	\$2,725,439	\$3,153,223	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Urban Beautification & Forestry

Prepared by:
Joseph Coady

Budget Item and Primary Code Urban Beautification & Forestry - 4910	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	St Lighting	St Lighting	582,208	15-1
Benefits	St Lighting	St Lighting	78,308	15-1
City Beautification Program	St Lighting	St Lighting	94,000	15-1
Tree Program	St Lighting	St Lighting	80,000	15-2
Street Lighting	St Lighting	St Lighting	Public Works	
New Lights and Repairs	St Lighting	St Lighting	Public Works	
Training / Travel	St Lighting	St Lighting	5,000	15-2
Post Retirement Pay Reserve	-	-	2,200	15-2
Vehicle Repair/Maintenance/Fuel	-	-	23,100	15-2
Protective Clothing	-	-	500	15-2
Community Events	-	-	11,000	15-2
Stipends to Citizen Representatives	-	-	7,200	15-2
Budget Item Totals (Complete only on the final page of each Budget Item).	\$0	\$0	\$883,516	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Environmental Issues

Prepared by:
Paul Johnston

Budget Item and Primary Code	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Environmental Issues - 5500				
Salaries	15,500	8,064	31,250	16-1
Tippage Fees (Municipal Operations Waste)	197,000	88,908	Line Dept.	
Elected Officials Travel/Training	2,500	-	3,000	16-1
Staff Travel/Training	-	-	3,000	16-1
Public Education	-	-	2,500	16-1
Environmental Issues	5,000	-	3,250	16-1
Administration	-	-	1,500	16-1
Grants / In-Kind Services	-	-	3,000	16-1
Budget Item Totals (Complete only on the final page of each Budget Item).	\$220,000	\$96,972	\$47,500	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Planning

Prepared by:
Hap Stelling

Budget Item and Primary Code Planning - 6100	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	296,331	263,136	285,700	17-1
Benefits	57,450	56,524	58,681	17-1
Mileage	7,000	7,081	4,500	17-1
Office Supplies/Equipment	7,000	6,177	8,000	17-1
Operating Equipment	5,000	4,662	5,000	17-1
Advertising	5,000	5,628	6,000	17-2
Staff Development	12,000	8,206	15,000	17-2
Elected Officials Travel	1,500	-	-	
Printing	4,000	737	3,000	17-2
Board Meetings	7,500	7,231	16,000	17-2
Planning Services	5,000	5,000	10,000	17-2
Phones	2,000	1,948	2,500	17-2
Summer Staff	12,500	12,500	-	
Miscellaneous	2,300	2,300	2,500	17-3
Post Retirement Pay Reserve	7,000	7,000	13,200	17-3
Computer Tech Services	-	-	11,450	17-3
Management Consulting Study	-	-	14,000	17-3
Budget Item Totals (Complete only on the final page of each Budget Item).	\$431,581	\$388,130	\$455,531	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Downtown Revitalization

Prepared by:
Ron Atkinson

Budget Item and Primary Code Downtown Revitalization	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	-	-	55,500	18-1
Benefits	-	-	10,354	18-1
Staff Development	-	-	2,000	18-1
Staff Mileage	-	-	500	18-1
Post Retirement Pay Reserve	-	-	2,200	18-1
Office / Computer Equipment	-	-	500	18-1
Memberships/Partnerships	-	-	17,000	18-2
Downtown/Community Development	-	-	51,000	18-2
Miscellaneous	-	-	1,000	18-2
Business Improvement Area (BIA)	-	-	146,594	18-2
Budget Item Totals (Complete only on the final page of each Budget Item).	\$0	\$0	\$286,648	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
 Economic Development
 (Exec. Policy, Economic Development & Tourism in 2003)

Prepared by:
 Phil Handrahan

Budget Item and Primary Code	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Economic Development				
Salaries	130,314	121,236	50,000	19-1
Benefits	21,730	16,104	11,725	19-1
Staff Development	2,800	2,171	6,000	19-1
Staff Mileage	1,500	282	1,000	19-1
Office / Computer Equipment	1,000	798	-	
Capital Commission	100,000	94,264	Tourism & Sp Ev	
Memberships/Partnerships	16,000	16,000	40,600	19-2
Post Retirement Pay Reserve	2,000	2,000	2,200	19-2
Business Development	10,000	10,000	15,000	19-3
Marketing and Development	104,000	117,627	41,000	19-3
Investment Program	75,000	74,482	129,787	19-3
Smart Communities	180,500	150,667	Admin, Intergov	
Miscellaneous	1,000	986	1,500	19-4
Events:				
Promotions & Materials	Tourism	Tourism	2,500	19-4
Memberships	Tourism	Tourism	1,800	19-4
Development & Attraction	Tourism	Tourism	16,000	19-4
Hosting	Tourism	Tourism	58,500	19-4
Special Events and Promotions:				
Tourism	20,000	10,717	Tourism	
Memberships/Partnerships	23,750	22,260	Tour / ED-Events	
Staff Training and Travel	4,000	2,080	Tour / ED-Events	
Elected Officials Training and Travel	3,000	1,929	ED - Events	
Annual Events	52,000	62,000	Tourism / Beaut	
Event Submissions	92,000	114,037	Tour / ED-Events	
Miscellaneous	3,400	1,332	Tourism	
Budget Item Totals (Complete only on the final page of each Budget Item).	\$843,994	\$820,972	\$377,612	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Heritage

Prepared by:
Hap Stelling

Budget Item and Primary Code Heritage - 6400/6410	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	34,487	33,990	27,379	20-1
Benefits	3,000	3,000	3,500	20-1
Special Projects	14,000	12,771	14,000	20-1
Heritage Meetings	6,000	5,697	8,800	20-1
Office Supplies/Equipment	4,500	1,946	3,000	20-1
Staff Development	2,500	2,231	2,500	20-1
Elected Officials Travel	2,000	-	-	
Mileage	500	27	500	20-1
Confederation Centre of the Arts	317,263	317,068	50,407	20-2
Heritage Grant Program	40,000	18,673	20,000	20-2
Heritage Tax Program	4,000	6,446	7,000	20-2
Post Retirement Pay Reserve	1,000	1,000	2,200	20-2
Heritage Database Project	-	-	22,464	20-2
500 Lots Project	-	-	12,000	20-2
Budget Item Totals (Complete only on the final page of each Budget Item).	\$429,250	\$402,849	\$173,750	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Tourism & Special Events

Prepared by:
Donna Hurry

Budget Item and Primary Code Tourism & Special Events	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	Exec Policy	Exec Policy	73,119	21-1
Benefits	Exec Policy	Exec Policy	12,447	21-1
Staff Mileage	Exec Policy	Exec Policy	1,000	21-1
Office / Computer Equipment	Exec Policy	Exec Policy	2,000	21-1
Tourism	Exec Policy	Exec Policy	26,924	21-2
Memberships/Partnerships	Exec Policy	Exec Policy	7,750	21-2
Staff Training and Travel	Exec Policy	Exec Policy	5,000	21-2
Elected Officials Training and Travel	Exec Policy	Exec Policy	6,000	21-2
Annual Events	Exec Policy	Exec Policy	40,000	21-3
Event Submissions	Exec Policy	Exec Policy	60,000	21-3
Miscellaneous	Exec Policy	Exec Policy	3,900	21-3
Post Retirement Pay Reserve	Exec Policy	Exec Policy	2,200	21-3
Capital Commission	Exec Policy	Exec Policy	100,000	21-4
Budget Item Totals (Complete only on the final page of each Budget Item).	\$0	\$0	\$340,340	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Human Resources

Prepared by:
Eleanor Gallant

Budget Item and Primary Code Human Resources - 1600	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	194,676	199,076	225,480	22-1
Benefits	37,772	37,456	43,486	22-1
Contract Services	15,000	8,636	30,000	22-1
Training, Development and Travel	10,000	9,052	12,000	22-1
Communications	2,500	2,500	4,500	22-2
Employee Services	2,500	2,314	2,000	22-2
Payroll Services	50,314	50,283	40,453	22-2
Miscellaneous	3,000	3,141	3,000	22-2
Post Retirement Pay Reserve	4,000	4,000	8,800	22-2
Small Equipment	4,000	2,999	3,000	22-2
Funds for Workplace Education	10,000	9,430	10,000	22-2
Employee Assistance Program	13,000	5,799	13,000	22-3
Safe Communities	-	-	5,000	22-3
Budget Item Totals (Complete only on the final page of each Budget Item).	\$346,762	\$334,686	\$400,718	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Transit

Prepared by:
Donna Waddell

Budget Item and Primary Code	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Transit - 5800				
Transit Contract	64,896	64,272	64,896	23-1
Pat and The Elephant	40,000	40,000	44,000	23-1
Miscellaneous	5,000	-	-	
Budget Item Totals (Complete only on the final page of each Budget Item).	\$109,896	\$104,272	\$108,896	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Administration and Intergovernmental Affairs

Prepared by:
Donna Waddell

Budget Item and Primary Code Administration & Intergovernmental Affairs - 6800	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	10,000	5,616	-	
Studies - Electoral Boundaries Commission	22,500	1,276	40,000	24-1
Elected Officials Travel	1,000	-	5,000	24-1
Research, Seminars and Exchange	-	-	5,000	24-1
Meetings	1,500	1,024	1,500	24-1
Transit Project	100,000	12,227	Transit	
Smart Communities	-	-	145,000	24-1
2009 Summer Games	-	-	10,000	24-1
Budget Item Totals (Complete only on the final page of each Budget Item).	\$135,000	\$20,143	\$206,500	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Other

Prepared by:
Harry Gaudet

Budget Item and Primary Code Other - 7000	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Sick Pay Reserve	75,000	75,000	Line Dept.	
Elections	20,000	39,522	30,000	
Grants	315,413	308,952	983,900	25-1
Stipends to Citizen Representatives	4,500	4,200	38,400	25-2
CADC Management Agreement	653,000	634,337	653,000	25-2
Extraordinary Expenditure - 27th Pay	-	361,715	-	
Extraordinary Expenditure - Hurricane Juan	-	377,594	505,728	25-2
Property Tax Assessment and Collection fee	-	-	328,366	25-2
Budget Item Totals (Complete only on the final page of each Budget Item).	\$1,067,913	\$1,801,320	\$2,539,394	

City of Charlottetown Water & Sewer Utility 2004 Budget Summary

<u>Revenue</u>	2003 <u>Original Budget</u>	2003 <u>Projected</u>	2004 <u>Estimate</u>	
Surplus from Previous Year	435,775	435,775	79,457	
Metered Sales	2,450,000	2,439,654	3,675,000	26A-1
Unmetered Sales	2,255,000	2,242,981	2,467,300	26A-1
Fire Protection	880,000	880,000	880,000	26A-1
Penalties	35,000	52,246	35,000	26A-1
Services Billed	20,000	36,471	20,000	26A-1
Non-operating	10,000	2,697	10,000	26A-1
REVENUE TOTAL	<u>\$6,085,775</u>	<u>\$6,089,824</u>	<u>\$7,166,757</u>	
EXPENDITURE TOTAL	<u>\$6,085,775</u>	<u>\$6,010,367</u>	<u>\$7,160,614</u>	26
UTILITY SURPLUS (DEFICIT)	<u>\$0</u>	<u>\$79,457</u>	<u>\$6,143</u>	

2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Water and Sewer Utility

Prepared by:
Craig Walker

Budget Item and Primary Code 8000, 8400, 8800, 9200	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Salaries	1,219,960	1,181,035	1,306,246	26-1
Wage benefits	182,924	171,667	336,221	26-2
Repairs and maintenance - Buildings	268,220	295,607	412,000	26-2
Repairs and maintenance - W & S Infrastructure	201,100	273,100	244,900	26-2
Repairs and maintenance - Vehicles	44,265	40,973	65,625	26-2
Repairs and maintenance - Equipment	81,680	78,151	102,980	26-3
Office	43,761	40,521	48,395	26-3
Power	286,609	327,227	328,784	26-3
Asphalt	22,250	22,437	33,000	26-3
Backhoe rental	38,125	43,655	55,150	26-4
Committee expenses	100,000	100,000	100,000	26-4
Election expenses	15,000	15,000	20,000	26-4
Telephone and radios	28,154	28,616	34,714	26-4
Fuel	9,500	8,028	11,000	26-4
Service contracts	27,500	20,635	22,750	26-5
Meals/Committee luncheons	1,000	994	1,200	26-5
Clothing allowance and rental	13,670	12,910	14,370	26-5
Staff Training and Travel	30,600	16,060	31,992	26-5
Elected Officials Training and Travel	8,000	7,798	8,000	26-5
Chemicals	59,294	51,584	61,008	26-5
Budget Item Totals (Complete only on the final page of each Budget Item).				

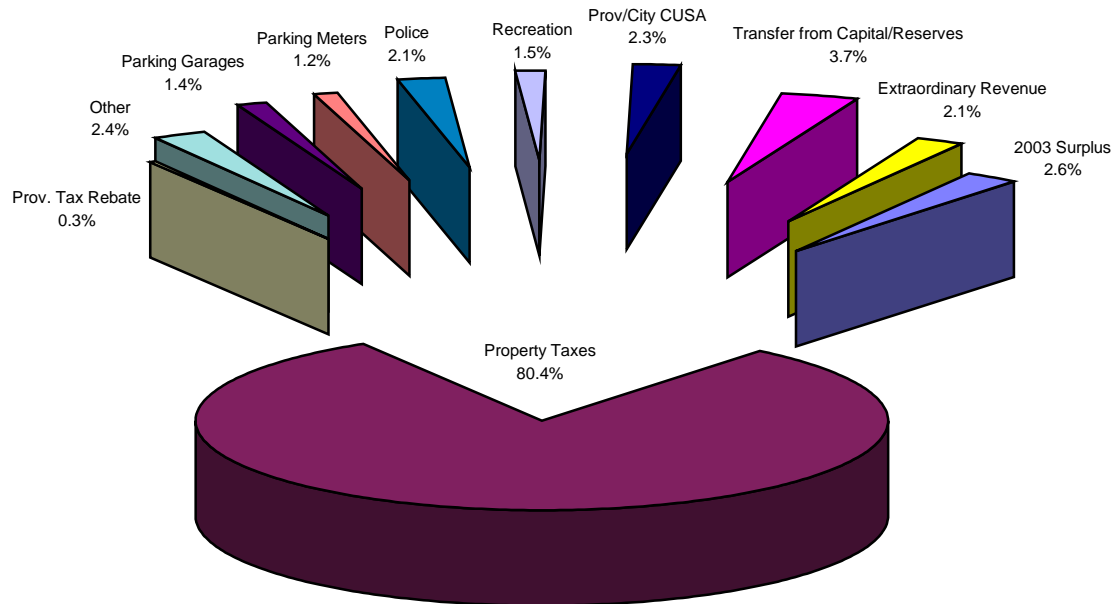
2004 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Water and Sewer Utility

Prepared by:
Craig Walker

Budget Item and Primary Code 8000, 8400, 8800, 9200	Year Original Budget	2003 Projected	Estimate for 2004	Sched. No.
Consulting fees	27,200	30,677	41,000	26-6
Insurance	132,122	117,486	151,697	26-6
Property taxes	8,304	8,111	8,466	26-6
New vehicles	43,500	41,999	49,441	26-6
New equipment	10,000	9,633	56,000	26-7
Infrastructure replacement	91,760	97,963	122,820	26-7
Pollution Control Plant	72,748	59,956	84,498	26-7
Post Retirement Pay Reserve	48,000	48,000	54,533	26-7
Grants	-	-	8,000	26-7
Miscellaneous	7,500	7,004	7,500	26-7
Debt charges	2,963,029	2,853,540	3,338,324	26-8
Budget Item Totals (Complete only on the final page of each Budget Item).	\$6,085,775	\$6,010,367	7,160,614	

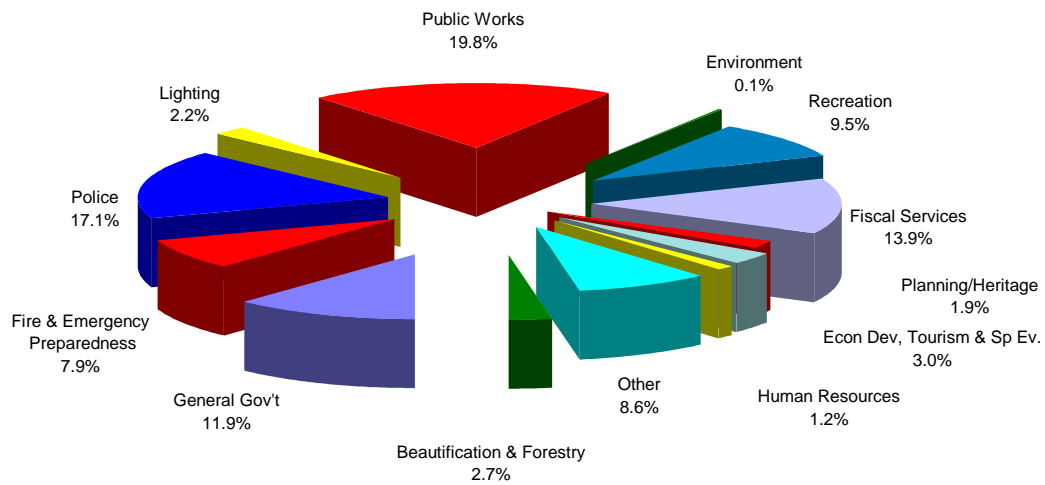
City of Charlottetown 2004 Budget Revenue Analysis



2003 Surplus	847,297	2.6%
Property Taxes	26,642,208	80.4%
Prov. Tax Rebate	95,330	0.3%
Other	807,600	2.4%
Parking Garages	464,000	1.4%
Parking Meters	400,000	1.2%
Police	690,000	2.1%
Recreation	484,745	1.5%
Prov/City CUSA	770,000	2.3%
Transfer from Capital/Reserves	1,210,000	3.7%
Extraordinary Revenue	706,658	2.1%
Total	\$33,117,838	100.0%

City of Charlottetown 2004 Budget

Expenditure Analysis



General Gov't	\$3,942,794	11.9%
Fire & Emergency Preparedness	2,611,961	7.9%
Police	5,676,580	17.1%
Lighting	735,000	2.2%
Public Works	6,558,685	19.8%
Environment	47,500	0.1%
Recreation	3,153,223	9.5%
Fiscal Services	4,617,732	13.9%
Planning/Heritage	629,281	1.9%
Econ Dev, Tourism & Sp Ev.	1,004,600	3.0%
Human Resources	400,718	1.2%
Other	2,854,790	8.6%
Beautification & Forestry	883,516	2.7%
Total	\$33,116,380	100%