
City of Charlottetown

2012 Budget



Cecil F. Villard, Chair

Finance, Audit, Tendering
and Public Property Committee



City of Charlottetown

2012 Budget

Your Worship, Members of Council, Citizens of the City of Charlottetown.

It is a privilege to rise and report to you the City has once again achieved its objective of a balanced budget for 2012. We have accomplished this without the need for an increase in tax rates for either our residential or commercial properties. We have also achieved this budget notwithstanding the unexpected reduction in our Municipal Support Grant from the Province of PEI.

A budget is a document with two basic components: revenues and expenditures. On the revenue side, the City's principal sources are our property taxes and the Municipal Support Grant from the Province. As stated, we have opted not to raise City property tax rates in 2012, so that source is relatively stable. While we have had growth in both our residential and commercial sectors, our additional income is marginal. The Province's current fiscal situation has resulted in a significant reduction to our other major source of revenue. The consequence of less revenue from this source has made addressing the expenditure component of the budget more difficult.

Municipal Support Grant

Relying upon a Provincial grant system has been a concern of City Council dating back to 2008 when the system was imposed. Grants are unpredictable and it is difficult to plan without a known source of revenue. For two years, there has been an exercise to transfer the non-commercial tax room from the Province to the level of government responsible for the

actual provision of the service. Unfortunately, there has been no agreement yet on a revised formula between the Province and the municipalities across the Island. The efforts of that exercise will continue in the coming months with the objective that a justifiable revenue sharing formula will be enacted through legislation in time for the 2013 budget. The Minister of Finance has stated that the reduced grant situation will last for this year only and the monies collected from City property taxpayers currently going to the Province will be returned to the City for the provision of services that we deliver.

The Challenges for the 2012 Budget

The delivery of service within the City is comprised of a combination of goods and services used by employees in an effective and efficient manner for the purpose of satisfying the needs and wants of the community. The cost of both however continues to escalate as resources such as materials, fuel and utilities are perpetually rising and labour inputs are more costly as a result of settlements reached with our various employee groups. With the reduced revenue noted above, balancing available revenues with required expenditures became a significant challenge in this budget.

I am pleased to report however that Council dealt with the reality of less revenue and growing expenses and developed a practical and justifiable budget. With the combined efforts of the Standing Committees and the Finance Committee, the City budget involved rationalizing and reducing expenditures to unprecedented levels. While we have maintained the services provided in 2011, the actual level of service being provided will lessen in the coming years.

2011 Year End Position

Through strict budgetary controls, we have completed 2011 City operations with a surplus of \$381,000 on a budget of \$42.6M. This is less than a 1% variance over a twelve month period of delivering services. During our deliberations, an opportunity arose to defer a debt servicing payment beyond our actual obligations to financial institutions in 2011. After due consideration, the decision was made to increase our surplus and carry forward a further

\$605,000 into 2012 in order to build a cash reserve of over \$517,000 to assist with pending debt. The balance is being used to assist with the cost of operations in 2012.

Similar prudence was exercised in our water and sewer operations where a surplus in operations of just over 5% or \$542,532 was realized on a \$9.88M budget in 2011.

Preparing for 2012 and Beyond

The Council is cognizant of the ever growing pressures to balance its budget given the current environment. The pressures on both the Federal and Provincial governments to reduce their spending and manage their indebtedness; the lack of grant programs to aid with our aging infrastructure needs; the ability of the City to continue to provide existing services far less taking on any additional service; and the ability of the property taxpayer to fund all three levels of government creates an environment of fiscal uncertainty.

To address this uncertainty, Council has spent time positioning the City to deal with the new environment. A long term view of both the City and Utility operations is necessary. In this regard, Council met on January 23rd of this year to review a broad range of Fiscal Principles that have and will continue to be used as a guide when considering all budgetary matters. These Principles addressed topics including the preparation of multi-year operation plans which have been forecasted out 2 years; a review of our services and service levels; development of 5 Year Capital Plans for public works, utility, parks and recreation and fire; an analysis of our revenue sources; an analysis of our reserves; a review of our debt management; and a review of our funding relationship with our major partners in the City.

The Integration of our Integrated Community Sustainability Plan

Imbedded in these Principles is Council's commitment to its Sustainability Plan. Adopted in 2010, our Integrated Community Sustainability Plan provides the City with a long term and forward thinking strategic direction so the community can realize our sustainability objectives for the environmental, economic, social and cultural pillars. In last year's budget

address, I indicated that actioning this Plan will be the single most important key to the future well being of our City and I reiterate that comment today.

Sustainability is a team effort involving the community, individuals and all operations of the City. Municipalities can and should lead change and Charlottetown has initiated a diversity of efforts to shift our service delivery and operations to become a more sustainable City.

We have demonstrated significant progress with the Plan as outlined in this year's Summary Report released in January. Countless citizens were involved in a variety of events and projects throughout the year ranging from community forums, a dialogue series and public workshops to the community micro grant pilot projects.

Our budget also continues to build a foundation for projects and programs designed to continue fulfilling the tenets of the Plan with funding where required.

Building on the success and national notoriety that the City garnered last year as one of three municipalities to be designated as a Cultural Capital within Canada, the Mayor has appointed an ad hoc Arts and Culture Task Force that will make recommendations for a strategic direction of further growth and development of arts and culture in the Capital City. The Cultural pillar of our City plays a vital role in the quality of life and in continuing to position Charlottetown as a destination of choice for tourists, new residents and commerce.

The Social pillar in our community is strengthened through various initiatives including our objective to make programs more accessible to those with disabilities. The launch in January of our improved Transit system following an exhaustive review is an example as all busses have been suitably retrofitted to accommodate all passengers.

The City recently participated in an Active Transportation study with our neighbouring municipalities. This study will result in several recommendations that will promote healthier lifestyles and make social networks more vibrant.

The City has developed participatory opportunities for community education and communication on relevant sustainability issues through the sponsorship of over five keynote addresses on sustainability. Our efforts are being recognized across the country as the City will play host to over 500 delegates in 2014 at a national forum on Sustainability issues sponsored by the Federation of Canadian Municipalities.

Our Economic pillar has been strengthened by our commitment to orderly development and incentives to encourage development. The importance of having the right planning tools from our development standards to our Official Plan and Zoning By-law and the need for a workable waterfront plan will be addressed through funding in this budget to pursue these needed planning studies.

The Environmental pillar has been prioritized in this budget with numerous projects and initiatives that demonstrate the commitment to improving our ecosystem. The Utility continues on its path to advance water conservation, encouraging all homeowners to install meters. A successful low flow and dual flow toilet rebate program has been extended into this year. The reduction of water inflow into our sanitary system remains a high priority. Most notable is the commitment given by the City and Utility to cleaning up the Charlottetown Harbour through the separation of the Spring Park combined sewer and storm water system. This major capital project will span over three years and with one third funding made available from the Province, we will be achieving the separation of the last of our combined system. This project will leave a lasting legacy for residents and tourists to enjoy the Harbour to its fullest while at the same time restoring the area for the shellfish industry to harvest throughout the entire season.

Co-operation and Partnerships

The value of co-operation and forging strong partnerships cannot be overstated. The Province and the City have chosen to co-operate on two major projects this year. As mentioned, the Province is providing financial assistance with the Harbour cleanup. Also important is the shared exercise to examine the potential job losses possibly resulting from Federal cutbacks likely to be announced in the Federal Budget on March 29th. Both the

Province and City have provided equal funding to undertake a study to analyze what job losses are possible within the City and throughout the Province and then to devise strategies to ensure that any impact is negated. Two Federal Unions, the Profession Institute of the Public Service of Canada (PIPSC), and the Public Service Alliance of Canada (PSAC) are also participating financially in the Study which is expected in April.

Miltonvale Park has both a sanitary sewer and water problem and the City is stepping up to allow them to connect into the City's system and then will operate and maintain their system as part of our Utility. A facilitating agreement is being negotiated and the end product will ensure potable water and a proper sanitary system for both homeowners and the Sleepy Hollow Correctional facility.

Partnerships are also important. The City currently provides funding either through tax abatement or grants to the QEH, Holland College, the Charlottetown Airport, the Confederation Centre for the Arts, the Boys and Girls Club, Sport PEI, the Seniors Active Living Centre, the Arts Guild and CARI. The City also provides numerous grants to organizations to assist them in getting off the ground with the work they do to improve the quality of life for residents of our City. While we have had to cut back on the extent of this assistance in accordance with a policy adopted in 2009 and while unable to provide funding for any new requests this year, we will do our best for these valuable organizations with funds wherever possible.

Tourism has also been an important partnership spanning many years with the tourist operators, the hotel association and the Province. Discussions will be necessary in the coming weeks to forge a new arrangement and possibly a new partnership to ensure that our visitors, our conventions, our sports and cultural groups and our tourists are properly welcomed, encouraged and accommodated within the City.

2012 Capital Program

Council recognizes the importance of maintaining and renewing its infrastructure. In the absence of any Infrastructure Programs which places an added burden on the City, we are

nonetheless continuing with our level of commitment and will undertake a Capital Program for the City of \$7.6M. The Utility will have a Capital Program of \$7.4M in total.

Public Works will have a budget of \$6.7M which incorporates \$2.1M from our New Deal revenue. Projects anticipated for this year include the property requirements with the Belvedere Roundabout, a lane extension on Malpeque Road and the construction of an entrance to Nicholas Lane. In addition, Public Works will have an allocation to undertake the normal projects involving street reconstruction and rehabilitation, storm water management, fleet acquisitions and sidewalks.

Parks and Recreation will have a \$600,000 allocation to undertake several upgrades to our arenas, the Victoria Park pool house and the washrooms at Elmer MacFadyen Park. Phase II of the lighting program for Confederation Landing will continue this year. Public health remains a priority and we will be constructing active street and bike paths in addition to the annual acquisition of playground equipment.

Urban Beautification has been allocated \$75,000 to continue with the installation of tree grates to protect our trees in the downtown area.

The Fire Department will have an allocation of \$250,000 to address facility needs as recommended by a study completed in 2007 to ensure adequate fire protection for the City.

The Utility's major capital project will be the first phase of the Spring Park Separation Project with a budget of \$5.6M. This year, the Province has allocated \$1.87M towards this project and the City allocated \$1M from its New Deal revenue to assist with funding this work.

The Utility will also have a capital program of \$1.77M to construct water and sewer mains on Fox Run, to complete projects at the Waste Water Treatment Plant started in 2011 and to acquire land for a new water reservoir.

Organizational Improvements

For the past four years, Council has allocated funding for organization and operational reviews of Departments. To date we have completed beneficial reviews in Fire, Utility and Police and the review undertaken on Public Works last year is currently under advisement.

This year, Council has allocated funds to review our Planning Department. It is our intent to have this review initiated in the coming month with the report to be generated by early Fall.

Conclusion

As Chair of the Finance, Audit, Tendering and Public Property Committee, it has been a privilege to present the 2012 Budget. I wish to thank the efforts of Councillors Melissa Hilton, Terry Bernard, and Edward Rice for their input, guidance and direction in reaching this budget. I extend my thanks as well to his Worship. Your keen interest and involvement with the budget was greatly appreciated. My colleagues on Council also deserve special recognition. The input, the debate and the passion for our City came through in the development of this important financial plan.

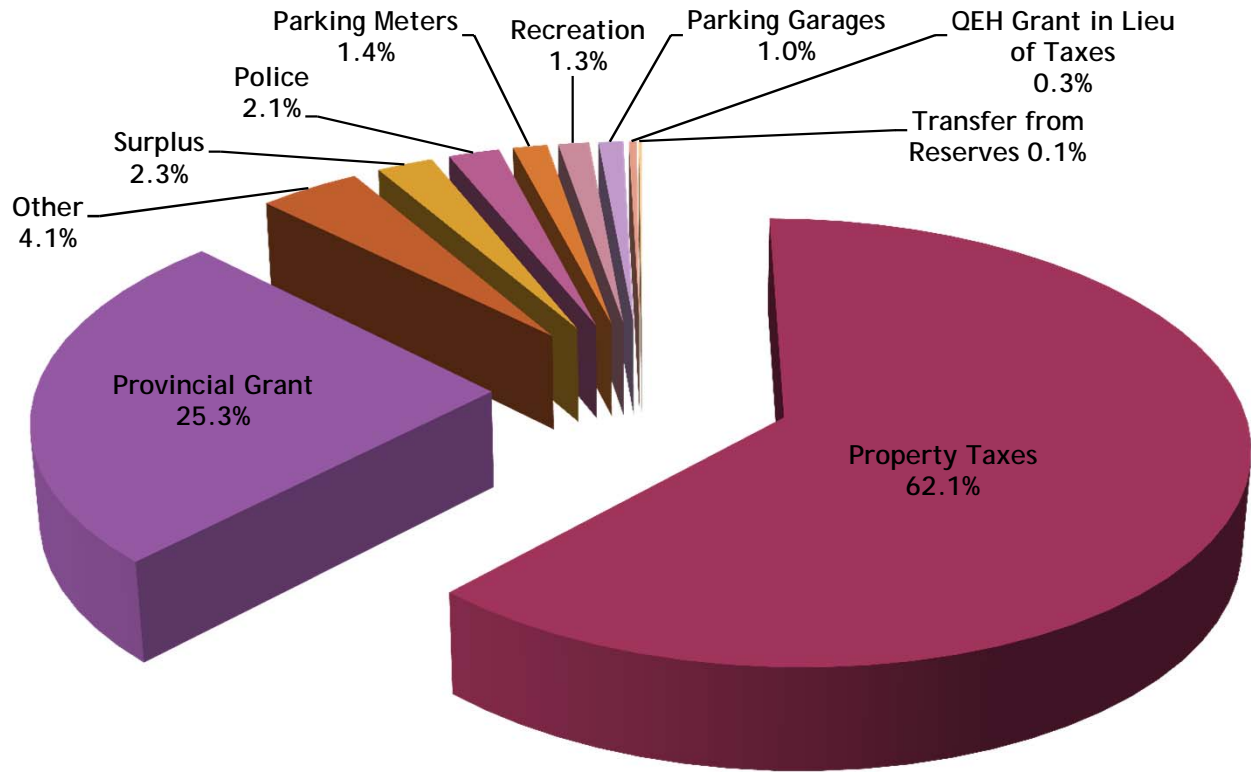
Lastly, I would like to thank our entire Administration for their tireless efforts in the preparation of the budget. In particular, our Directors, Donna Waddell, Joe Coady and Phil Handrahan, our Manager of Finance Scott Ryan and our CAO Roy Main each rose to the many challenges in achieving a balanced budget for our community.

The adoption of this budget means the City will remain strong and well positioned for the future. We have developed a budget that will ensure the taxpayer receives value for each tax dollar received by the City.

Your Worship, it is my pleasure to move the adoption of the City of Charlottetown Budget for 2012.

City of Charlottetown 2012 Budget

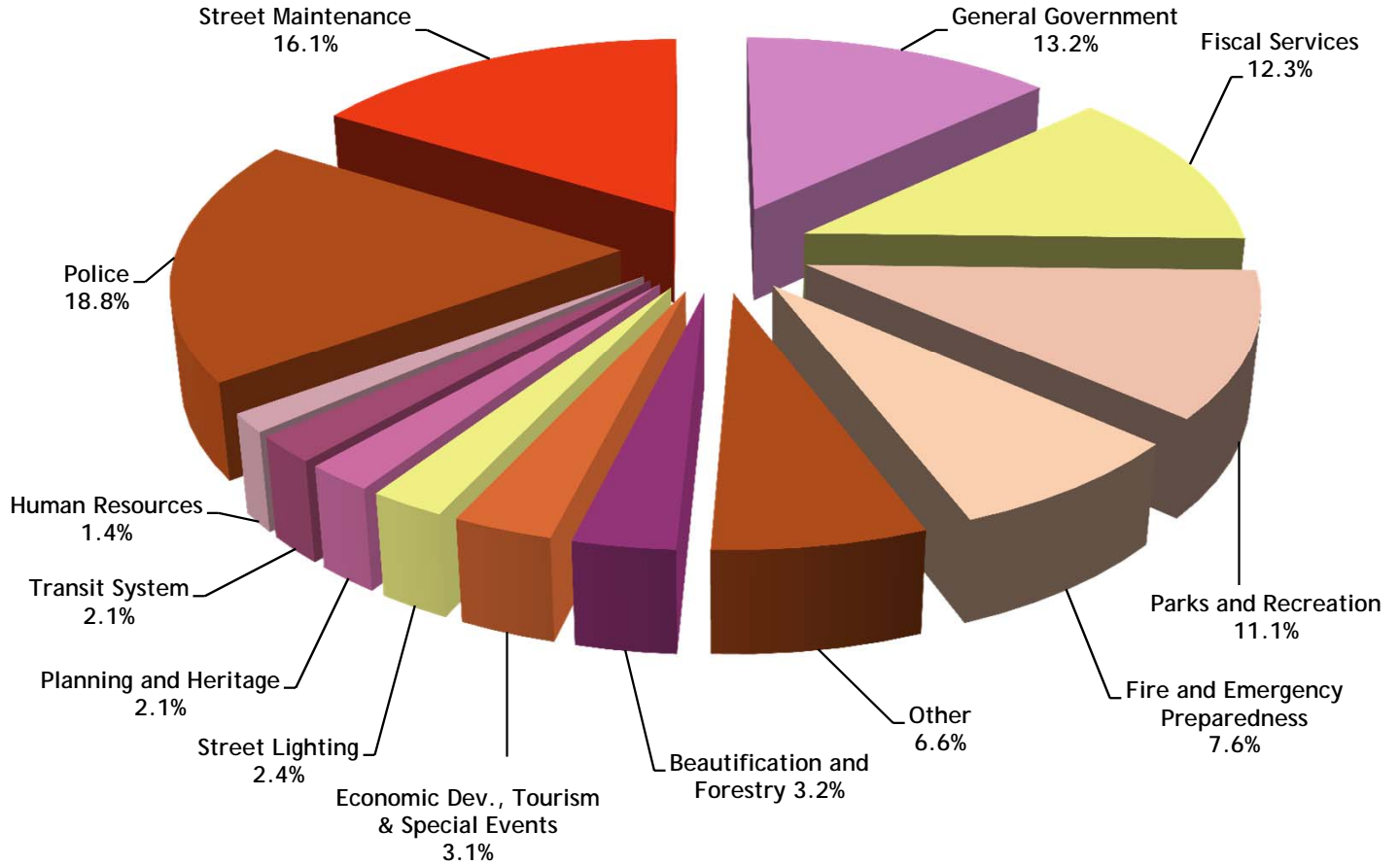
Revenue



Property Taxes	\$ 26,768,270	62.1%
Provincial Grant	10,910,147	25.3%
Other	1,778,000	4.1%
Surplus	987,239	2.3%
Police	896,000	2.1%
Parking Meters	600,000	1.4%
Recreation	541,986	1.3%
Parking Garages	430,000	1.0%
QEH Grant in Lieu of Taxes	140,000	0.3%
Transfer from Reserves	53,114	0.1%
Total Revenue	\$ 43,104,756	100.0%

City of Charlottetown 2012 Budget

Expenditures



Police	\$ 8,092,902	18.8%
Street Maintenance	6,945,590	16.1%
General Government	5,685,271	13.2%
Fiscal Services	5,308,275	12.3%
Parks and Recreation	4,803,208	11.1%
Fire and Emergency Preparedness	3,289,077	7.6%
Other	2,840,810	6.6%
Beautification and Forestry	1,364,372	3.2%
Economic Dev., Tourism & Special Events	1,334,679	3.1%
Street Lighting	1,017,476	2.4%
Planning and Heritage	912,839	2.1%
Transit System	885,251	2.1%
Human Resources	624,273	1.4%
Total Expenditures	\$ 43,104,023	100.0%



Clifford J. Lee, Mayor

Charlottetown City Council 2012



Mission Statement

*To manage the resources
of the City of Charlottetown
to the optimal benefit
of its citizens and the community*



**Edward J. Rice
Ward 1**



**Daniel J. Redmond
Ward 2**



**Robert B. Lantz
Ward 3**



**Mitchell G. Tweel
Ward 4**



**Sterling H. MacFadyen
Deputy Mayor, Ward 5**



**David W. MacDonald
Ward 6**



**Cecil F. Villard
Ward 7**



**Jason E. Coady
Ward 8**



**Melissa J. Hilton
Ward 9**



**Terence H. Bernard
Ward 10**



City of Charlottetown *Standing Committee Structure*

Effective December 06, 2010

ADVANCED PLANNING, PRIORITIES AND SPECIAL EVENTS

CHAIR	Deputy Mayor Sterling H. MacFadyen
Vice-Chair	Councillor Mitchell G. Tweel
Members at Large	Councillor David W. MacDonald Mayor Clifford J. Lee

BYLAWS, POLICIES, TRANSIT AND COMMUNICATIONS

CHAIR	Councillor Mitchell G. Tweel
Vice-Chair	Councillor David W. MacDonald
Member at Large	Deputy Mayor Sterling H. MacFadyen

ECONOMIC DEVELOPMENT AND TOURISM

CHAIR	Councillor Jason E. Coady
Vice-Chair	Councillor Edward J. Rice
Member at Large	Councillor Robert B. Lantz

FINANCE, AUDIT, TENDERING AND PUBLIC PROPERTY

CHAIR	Councillor Cecil F. Villard
Vice-Chair	Councillor Melissa J. Hilton
Members at Large	Councillor Edward J. Rice Councillor Terence H. Bernard

HUMAN RESOURCES, PENSION AND ADMINISTRATION

CHAIR	Councillor Daniel J. Redmond
Vice-Chair	Councillor Terence H. Bernard
Member at Large	Councillor Cecil F. Villard

INTEGRATED COMMUNITY SUSTAINABILITY PLAN (ICSP)

CHAIR	Councillor Robert B. Lantz
Vice-Chair	Councillor Daniel J. Redmond
Member at Large	Councillor Terence H. Bernard

INTERGOVERNMENTAL AFFAIRS

CHAIR	Mayor Clifford J. Lee
Vice-Chair	Councillor Cecil F. Villard
Member at Large	Councillor Melissa J. Hilton

PARKS, RECREATION AND LEISURE ACTIVITIES

CHAIR	Councillor Melissa J. Hilton
Vice-Chair	Councillor David W. MacDonald
Member at Large	Councillor Mitchell G. Tweel

PLANNING AND HERITAGE

CHAIR	Councillor Robert B. Lantz
Vice-Chair	Councillor Jason E. Coady
Member at Large	Councillor Melissa J. Hilton

PROTECTIVE AND EMERGENCY SERVICES

CHAIR	Councillor David W. MacDonald
Vice-Chair	Councillor Daniel J. Redmond
Member at Large	Councillor Cecil F. Villard

PUBLIC WORKS AND STREET LIGHTING

CHAIR	Councillor Terence H. Bernard
Vice-Chair	Deputy Mayor Sterling H. MacFadyen
Member at Large	Councillor Daniel J. Redmond

URBAN BEAUTIFICATION AND FORESTRY

CHAIR	Mayor Clifford J. Lee
Vice-Chair	Deputy Mayor Sterling H. MacFadyen
Member at Large	Councillor Jason E. Coady

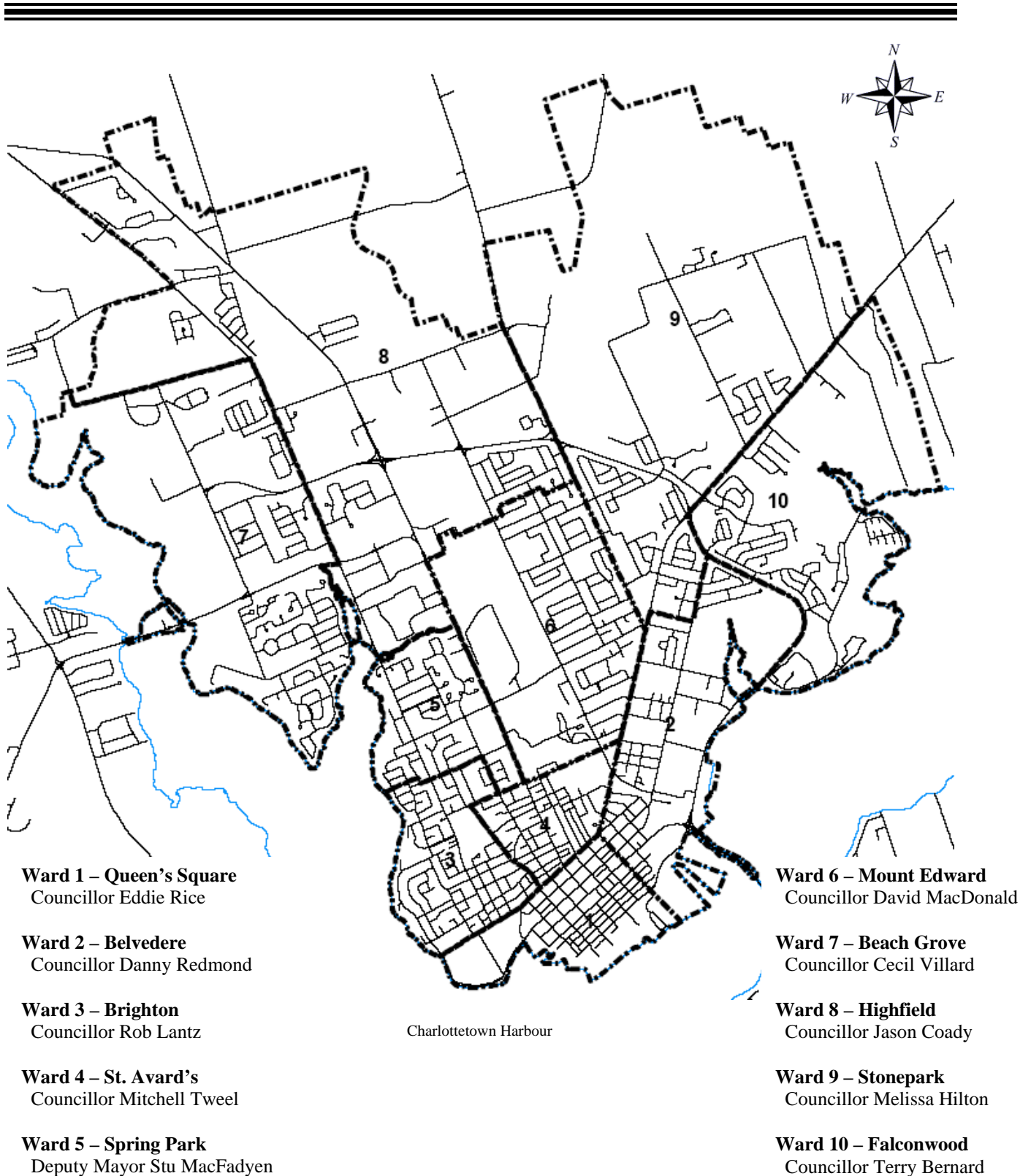
WATER AND SEWER UTILITY

CHAIR	Councillor Edward J. Rice
Vice-Chair	Councillor Cecil F. Villard
Member at Large	Councillor Mitchell G. Tweel

City of Charlottetown

“Ward Map”

2012



City of Charlottetown

2012 Budget

March 28, 2012

CITY OF CHARLOTTETOWN - 2012 BUDGET SUMMARY

<u>Revenue</u>	<u>2011 Budget</u>	<u>2011 Projected</u>	<u>2012 Estimate</u>
Surplus from Previous Year	\$ 949,792	\$ 984,426	\$ 987,239
Property Taxes	26,141,118	25,823,519	26,768,270
Provincial Grant	11,277,036	11,307,160	10,910,147
Grant In Lieu of Taxes (QEH)	140,000	140,000	140,000
Storm Sewer Rental	30,000	30,000	30,000
Licenses	403,000	572,177	480,500
Parking Garages	380,000	427,126	430,000
Parking Meters	590,000	598,126	600,000
Police	811,000	885,764	896,000
Credits from Other Departments	700,000	723,822	725,000
Outside Fire Protection	15,000	15,000	15,000
Utility Facility Rental Fee	205,000	205,000	205,000
Interest	280,000	209,348	280,000
Recreation	534,663	525,601	541,986
Transfer from Parkland Reserve	105,887	105,887	53,114
Tourism Accommodation Levy Administration Fee	15,000	12,825	42,500
BirthPlace Initiatives	<u>25,000</u>	<u>16,385</u>	<u>-</u>
REVENUE TOTAL	<u>\$ 42,602,496</u>	<u>\$ 42,582,166</u>	<u>\$ 43,104,756</u>

CITY OF CHARLOTTETOWN - 2012 BUDGET SUMMARY

<u>Expenditure</u>	<u>2011 Budget</u>	<u>2011 Projected</u>	<u>2012 Estimate</u>
General Government Services:			
City Government	\$ 1,727,516	\$ 1,607,525	\$ 1,766,056
Finance and Audit	704,568	661,287	710,548
Municipal Buildings	1,847,550	1,756,177	1,828,246
Insurance	678,019	658,017	654,725
Mayor and Council	763,087	676,343	710,696
Reports and Studies	<u>65,000</u>	<u>51,100</u>	<u>15,000</u>
	\$ 5,785,740	\$ 5,410,449	\$ 5,685,271
Protective Services:			
Fire Department	3,264,225	3,111,765	3,235,077
Police Department	7,230,755	7,210,017	8,092,902
Street Lighting	1,046,000	1,019,583	1,017,476
Emergency Preparedness	<u>53,200</u>	<u>48,605</u>	<u>54,000</u>
	\$ 11,594,180	\$ 11,389,970	\$ 12,399,455
Street Maintenance:			
Public Works	6,844,400	7,540,039	6,844,757
Traffic and Parking	<u>121,800</u>	<u>96,122</u>	<u>100,833</u>
	\$ 6,966,200	\$ 7,636,161	\$ 6,945,590
Fiscal Services	4,945,927	4,340,099	5,308,275
Parks and Recreation	4,753,067	4,605,400	4,803,208
Urban Beautification and Forestry	1,407,136	1,332,216	1,364,372
Community Sustainability	168,686	81,220	125,000
Planning	590,320	555,271	633,094
Heritage	172,415	147,707	170,975

CITY OF CHARLOTTETOWN - 2012 BUDGET SUMMARY

<u>Expenditure (continued)</u>	<u>2011 Budget</u>	<u>2011 Projected</u>	<u>2012 Estimate</u>
Economic Development	\$ 622,665	\$ 609,791	\$ 667,979
Tourism	322,848	286,485	272,600
Human Resources	560,763	536,702	624,273
Intergovernmental Affairs	11,000	14,942	31,000
Transit System	864,028	819,403	885,251
Advanced Planning	51,000	6,039	126,000
Event Attraction	289,600	310,247	268,100
Arts and Culture	160,175	158,648	108,770
Other	<u>3,335,863</u>	<u>3,354,177</u>	<u>2,684,810</u>

EXPENDITURE TOTAL **\$ 42,601,613** **\$ 41,594,927** **\$ 43,104,023**

Surplus \$ 883 \$ 987,239 \$ 733

UTILITY

Water and Sewer (Revenue)	\$ 9,882,501	\$ 9,834,275	\$ 10,392,995
Water and Sewer (Expenditure)	<u>\$ 9,878,108</u>	<u>\$ 9,291,743</u>	<u>\$ 10,391,396</u>
Surplus	<u>\$ 4,393</u>	<u>\$ 542,532</u>	<u>\$ 1,599</u>

TOTAL CITY REVENUE **\$ 52,484,997** **\$ 52,416,441** **\$ 53,497,751**

TOTAL CITY EXPENDITURE **52,479,721** **50,886,670** **53,495,419**

Surplus **\$ 5,276** **\$ 1,529,771** **\$ 2,332**

2012 Property Tax Rates per \$100 of Assessment

Non-Commercial (Mobile Home Parks)	\$0.42
Non-Commercial (Residential)	\$0.67
Non-Commercial (Out of Province Ownership)	\$1.33
Hotel/Motel and 4+ Unit Buildings	\$0.91
Hotel/Motel and 4+ Unit Buildings (Out of Province)	\$1.57
Commercial	\$2.36
BIA Commercial (on Behalf of DCI)	\$0.15

2012 Single Family Dwelling Annual Utility Costs

Effective April 1, 2012	
Water	\$183.93
Sewer	<u>\$326.96</u>
Total	\$510.89

As Approved by Council
March 12, 2012

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Revenue

Prepared by:
Scott Ryan

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Property Taxes, Planning, Police			
Surplus From Previous Year	949,792	984,426	987,239
Non-Commercial Property Taxes	13,484,802	25,823,519	13,626,228
Commercial Property Taxes	13,056,316		13,502,042
Owner Occupied Residential Tax Credit	(400,000)		(360,000)
Provincial Grant	11,277,036	11,307,160	10,910,147
QEH Grant In Lieu of Taxes	140,000	140,000	140,000
Storm Sewer Rental	30,000	30,000	30,000
Building permits	350,000	513,641	425,000
Taxi Licenses	30,000	32,590	31,000
Rezoning/variances	6,000	6,873	6,000
Zoning Inquiry	8,500	9,580	9,000
Subdivisions/Agreements	3,500	5,857	3,500
Vending Licenses/By-laws/Maps	5,000	3,637	6,000
Parking Garages	380,000	427,126	430,000
Parking Meters	590,000	598,126	600,000
Provincial Court Fines	310,000	294,309	310,000
Municipal Court Fines	50,000	62,770	60,000
Parking Violations	160,000	190,110	190,000
Parking Meter Tickets	130,000	146,585	145,000
Dog Tags	1,000	734	1,000
Contract Services (Fingerprinting/Security Checks)	160,000	191,256	190,000
Credits From Other Departments	700,000	723,822	725,000
Outside Fire Protection	15,000	15,000	15,000
Utility Facility Rental Fee	205,000	205,000	205,000
Interest Income	280,000	209,348	280,000
Budget Item Totals (Complete only on the final page of each Budget Item).			

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Revenue

Prepared by:
Scott Ryan

Budget Item and Primary Code Recreation and Other	2011 Original Budget	2011 Projected	Estimate for 2012
Simmons Arena:	217,666	208,813	
Minor Hockey	-	-	95,500
Minor Figure Skating	-	-	47,223
Minor Ringette	-	-	3,958
Recreational/Schools	-	-	39,254
Adult and Public Skates	-	-	1,000
Preschool Skates	-	-	750
Private Ice Rentals	-	-	14,068
Off-Season Rentals	-	-	13,000
Cody Banks Arena:	212,197	189,398	
Minor Hockey	-	-	85,000
Minor Figure Skating	-	-	56,899
Minor Ringette	-	-	3,958
Recreational/Schools	-	-	45,073
Adult and Public Skates	-	-	4,000
Preschool Skates	-	-	750
Private Ice Rentals	-	-	7,954
Off-Season Rentals	-	-	5,000
Maplewood Room	950	1,910	1,450
Registration Fees	58,000	67,446	62,000
Sport Field Rentals	21,000	20,746	22,000
Pool Revenue	5,500	4,424	5,500
Rooms/Halls/Events	19,350	32,865	27,650
Transfer Parkland Reserves	105,887	105,887	53,114
Tourism Accommodation Levy Administration Fee	15,000	12,825	42,500
BirthPlace Initiatives	25,000	16,385	-
Budget Item Totals (Complete only on the final page of each Budget Item).	\$42,602,496	\$42,582,167	\$43,104,756

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Donna Waddell

Budget Item and Primary Code City Government - 1000	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries	936,798	909,452	1,011,850
Benefits	193,498	197,643	212,286
Postage	17,000	14,753	12,000
Office Supplies	20,000	13,425	15,000
Repairs, Rentals, and Office Space	40,000	18,726	15,000
Federation Fees	51,420	49,915	51,420
Solicitors Fees	200,000	142,786	175,000
Staff Development	10,000	5,852	7,500
Computer Services	140,000	146,088	150,000
Purchase of New Equipment	6,000	5,923	6,000
Miscellaneous	15,000	8,755	10,000
City Portal	67,000	63,407	67,000
Post Retirement Pay Reserve	30,800	30,800	33,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$1,727,516	\$1,607,525	\$1,766,056

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Scott Ryan

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Finance and Audit - 2500			
Salaries	445,230	404,492	445,086
Benefits	95,598	97,810	99,218
Professional Auditing Services	27,810	19,795	23,644
Staff Training and Travel	10,000	4,333	7,400
Meeting Expenses	1,600	1,210	1,600
Post Retirement Pay Reserve	17,600	17,600	17,600
Bank Service Charges	31,730	33,942	33,000
Miscellaneous Administration	5,000	8,848	5,000
Computer Services	70,000	73,258	78,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$704,568	\$661,287	\$710,548

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Paul Johnston

Budget Item and Primary Code Municipal Buildings - 4600-4699	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries	453,000	433,963	459,000
Benefits	93,500	84,738	90,496
Heating Fuel	205,000	257,907	261,000
Phones	85,000	78,643	77,250
Electric	184,000	166,167	170,000
Water and Sewer	17,000	16,240	16,500
Cleaning Supplies	23,000	23,768	24,000
Service Contracts	75,000	73,265	74,000
Maintenance	204,500	162,608	164,500
Snow Removal	11,000	12,564	15,000
Property Taxes	475,000	429,957	445,000
Clothing	1,650	1,350	1,700
Mileage	1,700	1,415	1,600
Miscellaneous	5,000	392	5,000
Post Retirement Pay Reserve	13,200	13,200	13,200
Public Art Maintenance	-	-	10,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$1,847,550	\$1,756,177	\$1,828,246

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Donna Waddell

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Insurance - 3100			
General Coverage	522,572	502,570	509,648
Municipal Vehicles and Equipment	135,445	135,445	125,075
Environmental Liability Insurance	20,002	20,002	20,002
Budget Item Totals (Complete only on the final page of each Budget Item).	\$678,019	\$658,017	\$654,725

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Karen Lavers/Donna Waddell

Budget Item and Primary Code Mayor and Council - 1900	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries	40,000	28,744	30,000
Benefits	21,087	16,324	18,196
Staff Training and Development	12,000	6,165	6,000
Mayor and Council	228,000	227,866	242,000
Elected Training and Development	65,000	61,421	70,000
Public Relations	304,500	273,015	264,500
Intercommunity Affairs	29,500	9,176	20,000
Office Equipment	25,000	19,370	20,000
Community Neighbourhood Events	25,000	24,708	25,000
Professional Services	13,000	9,553	15,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$763,087	\$676,343	\$710,696

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
General Government Services

Prepared by:
Donna Waddell

Budget Item and Primary Code Reports and Studies - 1300	2011 Original Budget	2011 Projected	Estimate for 2012
Reports and Studies	65,000	51,100	15,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$65,000	\$51,100	\$15,000

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Protective Services

Prepared by:
Randy K. MacDonald

Budget Item and Primary Code Fire Department - 3700	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries (Permanent)	733,100	711,748	793,600
Benefits (Permanent)	174,200	159,376	168,037
Labour (Permanent)	231,800	196,055	213,240
Uniforms	15,000	15,398	27,500
Salaries (Volunteers)	443,400	441,558	487,400
Benefits (Volunteers)	40,000	39,538	40,000
Labour (Volunteers)	23,300	21,307	23,300
Gas and Oil	17,500	21,038	21,000
Vehicle Maintenance and Repairs	80,000	83,387	77,100
Phones and Radios	35,800	17,611	17,600
Equipment Maintenance	24,500	24,572	24,500
Air Supply and Service	7,900	10,513	8,100
New Equipment	110,700	68,169	30,300
Training and Job Development	38,300	52,958	37,800
Transportation	1,000	971	1,000
Fire Prevention Bureau	16,600	16,893	16,900
Membership Fees	1,000	983	-
Advertising	2,500	2,474	-
Protective Clothing	40,500	39,372	20,300
Volunteer Programs	29,100	24,299	22,600
Water Department Services	937,125	937,125	937,100
Insurance Claims	5,000	-	2,500
Miscellaneous	30,000	27,804	10,300
Leased Vehicles	172,300	145,017	201,300
Post Retirement Pay Reserve (Career)	28,600	28,600	28,600
Post Retirement Pay Reserve (Volunteer)	25,000	25,000	25,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$3,264,225	\$3,111,765	\$3,235,077

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Protective Services

Prepared by:
Paul Smith

Budget Item and Primary Code Police Department - 4000	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries	4,251,009	4,039,347	4,923,688
Benefits	947,448	936,609	1,103,490
Labour	897,831	1,123,006	989,594
Commissionaires	126,928	127,074	133,304
Vehicles			
Gas and Oil	110,000	129,652	121,000
Repairs and Maintenance	60,000	62,082	60,000
Rental of CIB Vehicle Surveillance, Temporary	22,600	9,187	22,600
Motorcycle Lease	5,800	4,325	5,800
Phones and Radios	103,464	116,135	127,464
Car Wash	12,200	15,020	12,500
Law Books	2,400	2,351	2,600
Breathalyzer and CPIC	4,800	1,476	2,800
Plain Clothes Allowance	13,800	12,861	13,800
Emergency Recording Equipment	6,300	3,954	4,300
PROS - Police Reporting and Occurrence Sys.	62,000	60,514	40,000
Uniforms	50,000	46,340	40,000
Dry-Cleaning	9,000	5,438	7,000
Flashlights and Batteries	2,000	1,848	2,000
Office Printing and Supplies	34,000	39,790	35,000
Budget Item Totals (Complete only on the final page of each Budget Item).			

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Protective Services

Prepared by:
Paul Smith

Budget Item and Primary Code Police Department - 4000	2011 Original Budget	2011 Projected	Estimate for 2012
Advertising	1,800	878	1,500
Identification Supplies	7,500	6,298	7,500
Ammunition	2,000	2,000	2,000
Justice Computer Terminal	1,000	-	1,000
Operational expenses (JFO)	15,000	14,839	17,000
Police Hardware and Emergency Response	66,000	61,712	32,000
Staff Training courses	50,068	41,717	30,000
Council Training courses	2,000	-	-
(Atlantic Police Academy and Canadian Police College)	7,161	4,936	7,161
Inmate Meals	8,000	5,100	8,000
Miscellaneous	25,000	28,564	25,000
Community Policing	14,800	14,298	14,800
Post Retirement Pay Reserve	162,800	162,800	162,800
Insurance Claims	10,000	3,981	10,000
Parking Computer	16,120	16,090	16,120
Humane Society (Annual Contract)	89,926	90,496	91,081
Downtown Office	12,000	7,200	8,000
Strategic Planning/Stipends	18,000	12,099	12,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$7,230,755	\$7,210,017	\$8,092,902

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Protective Services

Prepared by:
Paul Johnston

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Street Lighting - 4900			
Street Lighting	978,500	966,263	971,000
Replacement Lights and Repairs	67,500	53,320	46,476
Budget Item Totals (Complete only on the final page of each Budget Item).	\$1,046,000	\$1,019,583	\$1,017,476

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Protective Services

Prepared by:
Randy K. MacDonald

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Emergency Preparedness - 4100			
Salaries (Casual)	6,300	6,114	8,000
Emergency Planning	8,000	4,162	6,800
Staff Training	2,500	2,213	2,000
Council Training	1,000	540	500
Emergency Operations	4,800	5,000	5,200
City Radio System	30,600	30,575	31,500
Budget Item Totals (Complete only on the final page of each Budget Item).	\$53,200	\$48,605	\$54,000

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Street Maintenance

Prepared by:
Paul Johnston

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Public Works and Corp. Property - 4300			
Salaries	1,427,000	1,394,570	1,482,000
Benefits (Permanent Employees)	340,000	338,174	344,385
Benefits (Term Employees)	328,900	329,713	400,172
Administration	38,000	43,423	42,500
Training and Travel (Elected Officials)	4,100	3,695	4,100
Training and Travel (Staff)	11,000	12,036	11,000
Snow Removal	1,620,000	2,224,315	1,491,000
Street Cleaning	851,000	830,191	855,300
Street Resurfacing	17,500	14,244	15,000
Street Repair	581,500	617,322	543,400
Sidewalk and Curb (Union Maintenance)	323,000	308,613	321,000
Storm Drainage System and Culvert Replacement and Rehabilitation	202,500	224,127	202,500
Clothing	16,000	17,842	16,000
Phones and Radios	21,000	17,366	20,000
Tools	10,000	12,681	11,000
Vehicle Fuel (Gas, Oil and Diesel Fuel)	230,000	296,590	250,000
Repairs to Equipment	255,000	306,931	245,000
Traffic Markings and Signs	438,000	425,752	446,000
Special Initiatives	12,000	35,757	42,000
Meeting Expenses	3,500	3,295	3,000
Professional Consulting	15,000	1,396	10,000
Post Retirement Pay Reserve	59,400	59,400	59,400
Insurance Claims	40,000	22,606	30,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$6,844,400	\$7,540,039	\$6,844,757

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Street Maintenance

Prepared by:
Paul Johnston/Paul Smith

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Traffic and Parking - 5200			
Salaries	53,350	52,175	53,350
Benefits	6,250	4,064	3,383
Clothing	350	300	400
Parking Devices (Operations and Repairs)	50,000	28,259	30,000
Parking Meter Tickets	4,000	3,929	4,500
Vehicle Operation and Repair	5,650	5,195	7,000
Post Retirement Pay Reserve	2,200	2,200	2,200
Budget Item Totals (Complete only on the final page of each Budget Item).	\$121,800	\$96,122	\$100,833

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Fiscal Services

Prepared by:
Scott Ryan

Budget Item and Primary Code Fiscal Services - 2800	2011 Original Budget	2011 Projected	Estimate for 2012
Servicing Long Term Debt	4,920,626	4,308,544	5,265,483
Short Term (Capital Bridging) Debt	25,301	31,554	42,792
Budget Item Totals (Complete only on the final page of each Budget Item).	\$4,945,927	\$4,340,099	\$5,308,275

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Parks and Recreation

Prepared by:
Sue Fraser

Budget Item and Primary Code Parks and Recreation - 6700-6770	2011 Original Budget	2011 Projected	Estimate for 2012
<u>Administration</u>			
Salaries	122,399	120,304	132,068
Benefits	26,299	26,742	28,452
Mileage	4,000	3,597	4,000
Advertising	1,000	50	2,000
Staff Travel and Training	13,000	13,381	7,000
Elected Official Travel and Training	4,800	5,073	4,800
Advisory Committee Stipend	7,200	7,100	7,200
Meeting Expenses	1,500	1,430	2,000
Office Equipment	17,000	13,712	17,500
Special Grants	22,000	21,615	13,000
Miscellaneous	1,000	218	1,000
Insurance Claims	3,000	5,391	5,500
Post Retirement Pay Reserve	<u>39,600</u>	<u>39,600</u>	<u>39,600</u>
Administration Total	262,798	258,213	264,120
<u>Programs and Grants</u>			
Salaries	284,457	259,949	284,859
Benefits	41,807	37,672	43,182
Subsidies and Grants	273,286	268,355	282,654
Programs and Equipment	60,300	56,206	60,000
Special Events	9,000	8,508	9,000
Miscellaneous	500	234	500
Promotions (Brochure, Flyers and Ads)	<u>26,000</u>	<u>27,175</u>	<u>23,000</u>
Programs and Grants Total	695,350	658,098	703,195
Budget Item Totals (Complete only on the final page of each Budget Item).			

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Parks and Recreation

Prepared by:
Sue Fraser

Budget Item and Primary Code Parks and Recreation - 6700-6770	2011 Original Budget	2011 Projected	Estimate for 2012
<u>Cody Banks Arena</u>			
Salaries	195,723	210,744	186,147
Benefits	44,849	45,891	46,942
Staff Training	2,600	2,143	2,600
Utilities (Lights, Water, Phone and Fuel)	107,040	107,446	108,040
Repairs and Maintenance	33,195	36,516	36,995
Ice Equipment	15,000	640	15,000
Small Projects	17,000	16,075	17,000
Miscellaneous	2,500	3,009	2,500
Vehicle Repairs, Maintenance and Fuel	<u>6,113</u>	<u>1,301</u>	<u>3,293</u>
Cody Banks Arena Total	424,020	423,765	418,517
<u>Simmons Arena</u>			
Salaries	144,551	120,107	190,371
Benefits	24,778	26,826	34,460
Staff Training	2,600	2,277	2,600
Utilities (Lights, Water, Phone and Fuel)	129,506	144,701	143,139
Repairs and Maintenance	58,075	44,363	43,396
Small Projects	22,000	16,831	17,000
Vehicle Repairs, Maintenance and Fuel	6,620	4,026	6,620
Miscellaneous	<u>3,500</u>	<u>3,208</u>	<u>3,500</u>
Simmons Arena Total	391,630	362,339	441,086
Charlottetown Civic Centre	742,000	742,000	762,000
CARI (Aquatics Arena) Centre	591,153	591,153	599,418
Budget Item Totals (Complete only on the final page of each Budget Item).			

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Parks and Recreation

Prepared by:
Sue Fraser

Budget Item and Primary Code Parks and Recreation - 6700-6770	2011 Original Budget	2011 Projected	Estimate for 2012
<u>Parks</u>			
Salaries	940,471	913,279	974,666
Benefits	132,640	134,175	136,426
Training and Consulting Fees	5,500	4,175	5,500
Parks Maintenance	271,615	243,554	242,500
Vehicles and Equip. Repairs, Maintenance and Fuel	120,510	121,760	127,000
Contract Work on Sportfields and Facilities	48,600	31,065	40,000
Trail Maintenance (Including Boardwalk)	44,380	49,295	29,380
Miscellaneous	17,500	13,096	12,500
Pools	35,000	34,415	28,000
Special Initiatives	<u>29,900</u>	<u>25,020</u>	<u>18,900</u>
Parks Total	1,646,116	1,569,832	1,614,872
Budget Item Totals (Complete only on the final page of each Budget Item).	\$4,753,067	\$4,605,400	\$4,803,208

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Urban Beautification and Forestry

Prepared by:
Blair Kinch/Donna Waddell

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Urban Beautification and Forestry - 4910-4930			
Salaries	970,711	922,326	950,784
Benefits	114,725	117,463	140,188
City Beautification Program	106,000	107,508	101,000
Tree Program	108,600	90,784	90,700
Meeting Expenses	2,000	1,756	1,500
Grants	-	-	7,200
Training and Travel	5,000	2,366	2,500
Post Retirement Pay Reserve	4,400	4,400	4,400
Vehicle Repair, Maintenance, and Fuel	58,000	66,466	58,500
Protective Clothing	500	560	400
Community Events	30,000	11,486	-
Stipends to Citizen Representatives	7,200	7,100	7,200
Budget Item Totals (Complete only on the final page of each Budget Item).	\$1,407,136	\$1,332,216	\$1,364,372

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Community Sustainability

Prepared by:
Laura MacPherson/Roy Main

Budget Item and Primary Code Community Sustainability - 5600	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries	69,986	44,135	68,000
Staff Travel and Training	10,000	1,653	3,000
Cultural Pillar	7,500	4,234	5,000
Economic Pillar	7,500	707	5,000
Environment Pillar	7,500	961	5,000
Social Pillar	7,500	2,448	5,000
Education and Communication	17,000	13,453	15,000
Community Involvement	30,000	10,460	14,000
Miscellaneous	1,300	2,101	2,000
Committee Expenses	10,400	1,068	3,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$168,686	\$81,220	\$125,000

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Planning

Prepared by:
Phil Handrahan

Budget Item and Primary Code Planning - 6100	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries	407,000	395,660	430,500
Benefits	88,920	80,933	94,694
Mileage	3,000	1,610	2,000
Office Supplies and Equipment	7,000	5,810	6,000
Operating Equipment	5,000	4,145	5,000
Advertising	7,000	3,926	7,000
Staff Development	7,000	9,699	12,000
Printing	1,000	259	1,000
Board Meetings	16,000	13,674	15,000
Planning Services	15,000	13,376	27,500
Phones	1,000	673	1,000
Miscellaneous	2,000	209	1,000
Post Retirement Pay Reserve	15,400	15,400	15,400
Computer Tech Services	10,000	9,897	10,000
Insurance	5,000	-	5,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$590,320	\$555,271	\$633,094

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Heritage

Prepared by:
Phil Handrahan

Budget Item and Primary Code Heritage - 6400/6410	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries	62,200	58,325	61,785
Benefits	9,015	6,670	7,490
Special Projects	30,000	15,505	21,000
Heritage Meetings	8,500	6,879	7,500
Advertising	1,000	716	1,000
Office Supplies and Equipment	1,500	4,492	1,500
Staff Development	3,000	3,728	3,000
Heritage Grant Program	45,000	32,772	48,500
Heritage Tax Program	-	3,132	2,000
Post Retirement Pay Reserve	2,200	2,200	2,200
Heritage Database Project	-	(89)	-
Heritage Area Study and Revisions	10,000	13,376	15,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$172,415	\$147,707	\$170,975

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Economic Development

Prepared by:
Ron Atkinson

Budget Item and Primary Code Economic Development - 2250	2011 Original Budget	2011 Projected	Estimate for 2012
Staff Development	4,500	498	1,000
Staff Mileage	500	297	500
Office and Computer Equipment	1,500	151	500
Miscellaneous	1,500	1,465	1,000
Memberships and Partnerships	39,500	37,596	38,600
Business Development	10,000	7,226	9,500
Marketing and Development	20,000	19,119	19,000
Investment Program	319,197	317,471	376,168
Business Improvement Area (BIA)	225,968	225,968	221,711
Budget Item Totals (Complete only on the final page of each Budget Item).	\$622,665	\$609,791	\$667,979

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Tourism

Prepared by:
Donna Hurry

Budget Item and Primary Code Tourism - 2200	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries	32,648	33,464	34,300
Benefits	5,600	2,734	4,100
Staff Mileage	500	-	500
Office and Computer Equipment	4,400	3,181	3,500
Tourism	14,300	15,485	14,300
Memberships and Partnerships	6,000	2,039	11,000
Staff Training and Travel	2,500	2,093	2,500
Elected Officials Training and Travel	1,400	18	1,400
Annual Events	71,000	63,936	71,000
Event Submissions	25,500	25,727	26,000
Miscellaneous	2,000	808	2,000
Tourism Initiatives	120,000	125,000	90,000
Charlottetown Harbour Authority Inc.	12,000	12,000	12,000
Ambassador Program	25,000	-	-
Budget Item Totals (Complete only on the final page of each Budget Item).	\$322,848	\$286,485	\$272,600

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Human Resources

Prepared by:
Dan Hughes

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Human Resources - 1600			
Salaries	282,071	277,561	330,182
Benefits	101,292	97,841	107,491
Contract Services	50,000	30,080	45,000
Training, Development and Travel	5,000	3,298	7,000
Communications	2,500	1,279	3,000
Employee Services	4,000	3,883	5,000
Payroll Services	65,000	67,383	67,000
Miscellaneous	2,500	2,215	2,500
Post Retirement Pay Reserve	26,400	26,400	28,600
Small Equipment	4,000	3,969	3,500
Organizational Development	8,000	7,116	10,000
Employee Assistance Program	10,000	15,677	15,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$560,763	\$536,702	\$624,273

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Intergovernmental Affairs

Prepared by:
Roy Main

Budget Item and Primary Code Intergovernmental Affairs	2011 Original Budget	2011 Projected	Estimate for 2012
Meals	1,000	864	1,000
Travel	-	-	5,000
Professional Services (2011 Budget to Section 23)	10,000	14,078	25,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$11,000	\$14,942	\$31,000

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Bylaws, Policies, Transit and Communications

Prepared by:
Donna Waddell

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Bylaws, Policies, Transit & Communications - 5800			
Pat and The Elephant	50,000	50,000	50,000
Shelter Maintenance	37,128	35,802	37,128
Transit Operation	735,700	730,367	704,723
Miscellaneous	2,200	2,022	3,400
Transit Implementation Plan	-	1,212	15,000
Customer Tracking (2011 Budget From Section 22)	39,000	-	75,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$864,028	\$819,403	\$885,251

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
 Advanced Planning, Priorities & Special Events
 (APPSE)

Prepared by:
 Phil Handrahan

Budget Item and Primary Code APPSE - 6800	2011 Original Budget	2011 Projected	Estimate for 2012
Meetings	1,000	294	1,000
Special Projects	10,000	2,430	35,000
CGI Report	15,000	3,315	15,000
Review of Official Plan / ZD Bylaw	25,000	-	75,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$51,000	\$6,039	\$126,000

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Event Attraction

Prepared by:
Wayne Long

Budget Item and Primary Code Event Attraction - 2260	2011 Original Budget	2011 Projected	Estimate for 2012
Staff Development	2,500	2,333	2,500
Staff Mileage	1,000	946	1,000
Elected Official Travel	2,000	1,590	2,000
Office and Computer Equipment	3,000	4,617	3,000
Memberships and Partnerships	1,100	1,004	1,100
Miscellaneous	1,000	1,057	1,000
Promotions and Materials	13,500	12,908	13,500
Development and Attraction	28,000	26,850	48,000
Hosting	237,500	258,942	196,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$289,600	\$310,247	\$268,100

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Arts and Culture

Prepared by:
Ron Atkinson

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Arts and Culture - 6200			
Confederation Centre Public Library	81,175	80,684	57,770
Grants	15,000	15,000	15,000
Cultural Initiatives	13,000	12,683	35,000
Cultural Capital of Canada 2011	50,000	50,000	-
Miscellaneous	1,000	282	1,000
Budget Item Totals (Complete only on the final page of each Budget Item).	\$160,175	\$158,648	\$108,770

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Other

Prepared by:
Scott Ryan

Budget Item and Primary Code Other - 7000	2011 Original Budget	2011 Projected	Estimate for 2012
Elections	35,000	35,000	35,000
Reserve for Extraordinary	1,314,071	1,314,071	681,310
Grants	852,451	847,573	822,058
Stipends to Citizen Representatives	28,800	27,600	28,800
Fitzroy Parkade Agreement	653,000	652,634	653,000
Fleet Management	452,541	477,299	464,642
Budget Item Totals (Complete only on the final page of each Budget Item).	\$3,335,863	\$3,354,177	\$2,684,810

CITY OF CHARLOTTETOWN WATER AND SEWER UTILITY

2012 BUDGET SUMMARY

<u>Revenue</u>	<u>2011 Budget</u>	<u>2011 Projected</u>	<u>2012 Estimate</u>
Surplus from Previous Year	\$ 474,602	\$ 443,919	\$ 542,532
Metered Sales	4,321,334	4,175,475	4,524,909
Unmetered Sales	3,852,439	3,813,148	4,032,429
Fire Protection	937,125	937,125	937,125
Penalties	55,000	106,576	100,000
Services Billed	110,000	191,856	120,000
Non-Operating	20,000	48,662	20,000
Sludge Handling	<u>112,000</u>	<u>117,515</u>	<u>116,000</u>
REVENUE TOTAL	<u>\$ 9,882,501</u>	<u>\$ 9,834,275</u>	<u>\$ 10,392,995</u>
EXPENDITURE TOTAL	<u>\$ 9,878,108</u>	<u>\$ 9,291,743</u>	<u>\$ 10,391,396</u>
UTILITY SURPLUS	<u>\$ 4,393</u>	<u>\$ 542,532</u>	<u>\$ 1,599</u>

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Water and Sewer Utility

Prepared by:
Craig Walker

Budget Item and Primary Code 8000, 8400, 8800, 9200	2011 Original Budget	2011 Projected	Estimate for 2012
Salaries	2,503,013	2,332,756	2,497,924
Benefits	599,575	585,818	705,756
Repairs and Maintenance (Buildings)	448,250	418,466	498,601
Repairs and Maintenance (Infrastructure)	287,300	281,464	285,400
Repairs and Maintenance (Vehicles)	99,117	114,793	103,800
Repairs and Maintenance (Equipment)	497,186	453,669	635,936
Office	68,620	49,544	65,700
Power	843,637	726,883	774,177
Asphalt	38,776	40,599	47,200
Backhoe Rental	41,500	40,418	46,500
Committee Expenses	100,000	100,000	100,000
Election Expenses	23,000	23,000	23,000
Telephone and Radios	55,370	63,656	51,860
Fuel	79,165	64,794	36,665
Service Contracts	29,500	20,217	36,192
Meeting Expenses	8,800	4,476	8,880
Clothing Allowance and Rental	32,870	31,271	33,170
Staff Training and Travel	74,607	50,186	67,257
Elected Officials Training and Travel	12,000	85	2,000
Chemicals	106,350	100,309	113,340
Budget Item Totals (Complete only on the final page of each Budget Item).			

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Water and Sewer Utility

Prepared by:
Craig Walker

Budget Item and Primary Code 8000, 8400, 8800, 9200	2011 Original Budget	2011 Projected	Estimate for 2012
Consulting Fees	94,400	51,395	89,500
Insurance	227,854	188,839	227,978
Property Taxes	13,040	13,995	14,408
New Vehicles	69,506	68,827	70,270
New Equipment	39,250	37,234	52,000
Infrastructure Replacement	75,150	73,560	88,020
Post Retirement Pay Reserve	60,703	60,703	60,703
Grants	32,000	32,000	44,500
Miscellaneous	61,500	54,198	54,300
Debt Charges	3,256,069	3,208,585	3,556,359
Budget Item Totals (Complete only on the final page of each Budget Item).	\$9,878,108	\$9,291,743	\$10,391,396

City of Charlottetown
Water and Sewer Utility Rates

Application The following rates and charges apply to annual Flat Rate services provided to customers within the City of Charlottetown

Water & Sanitary Sewerage Service	510.89	Annually
Water Service	183.93	Annually
Sewer Service	326.96	Annually

Application The following rates and charges apply to metered services provided to customers within the City of Charlottetown

Water & Sanitary Sewerage Service	Demand Charge				Commodity Charge \$0.844 per cubic meter
	Meter Size	Monthly	Bi-Monthly	Quarterly	
	Standard	24.84	49.68	74.52	
	19 mm	37.02	74.04	111.06	
	25 mm	61.39	122.77	184.16	
	37 mm	122.30	244.59	366.89	
	50 mm	195.39	390.77	586.16	
	75 mm	390.30	780.59	1,170.89	
	100 mm	609.37	1,218.73	1,828.10	
	150 mm	1,218.68	2,437.36	3,656.04	
200 mm	2,193.24	4,386.47	6,579.71		

Water Service	Meter Size	Monthly	Bi-Monthly	Quarterly	Commodity Charge \$0.264 per cubic meter
	Standard	9.78	19.55	29.33	
	19 mm	14.43	28.85	43.28	
	25 mm	23.73	47.45	71.18	
	37 mm	46.98	93.96	140.94	
	50 mm	74.88	149.76	224.64	
	75 mm	149.29	298.57	447.86	
	100 mm	232.79	465.57	698.36	
	150 mm	465.52	931.03	1,396.55	
	200 mm	837.54	1,675.08	2,512.62	

Sewer Service	Meter Size	Monthly	Bi-Monthly	Quarterly	Commodity Charge \$0.580 per cubic meter
	Standard	15.07	30.13	45.20	
	19 mm	22.60	45.19	67.79	
	25 mm	37.66	75.32	112.98	
	37 mm	75.32	150.63	225.95	
	50 mm	120.51	241.01	361.52	
	75 mm	241.01	482.02	723.03	
	100 mm	376.58	753.16	1,129.74	
	150 mm	753.17	1,506.33	2,259.50	
	200 mm	1,355.70	2,711.39	4,067.09	

Minimum Bill The minimum bill is the demand charge.

Surcharges for water or sewer service outside city limits 25%

Annual Fire Protection Charge \$ 937,125

Effective Date: April 1, 2012

City of Charlottetown

2012 Capital Budget

City Government	\$7,625,000
Water and Sewer Utility	\$7,392,832

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Account Name/Department
Capital Project Summary

Prepared by:
Scott Ryan

Budget Item and Primary Code	2011 Original Budget	2011 Projected	Estimate for 2012
Fiscal Services - 2800			
Parks and Recreation	800,000	647,213	600,000
Urban Beautification	160,000	160,000	75,000
Fire Hall Design	-	-	250,000
Public Property	300,000	4,166	500,000
Municipal Buildings	160,000	160,000	-
Traffic and Pedestrian Signals	-	-	450,000
Street Lighting	140,000	45,538	60,000
Public Works	1,540,000	1,433,506	3,558,000
New Deal For Cities:			
Street Resurfacing	1,800,000	2,099,623	1,900,000
Sidewalk and Curb Construction	300,000	107,464	232,000
Storm Water Management	350,000	388,446	-
Traffic and Pedestrian Signals	650,000	451,418	-
Major Storm Water Infrastructure	1,000,000	1,048,323	-
Total Capital Projects	7,200,000	6,545,696	7,625,000
Less Partners' Funding	(4,100,000)	(4,145,759)	(2,132,000)
Budget Item Totals (Complete only on the final page of each Budget Item).	\$3,100,000	\$2,399,937	\$5,493,000

2012 ANNUAL ESTIMATES - CITY OF CHARLOTTETOWN

Budget Item and Primary Code:
Capital Budget

Account Name/Department:
Water and Sewer Utility

Detailed Breakdown of Budget Item	Notes/Comments
<u>2012 Utility Capital</u>	
Future water reservoir land purchase	450,000
WWTP ventilation, sludge grinding, scum skimming	245,000
WWTP digester lid corrosion protection	69,000
Fox Run water and sewer extensions	1,010,000
Spring Park combined sewer separation	<u>5,619,832</u>
	7,393,832
Provincial contribution to Spring Park combined sewer separation	(1,873,277)
New Deal contribution to Spring Park combined sewer separation	(1,000,000)
TOTAL	<u>4,520,555</u>

2011 project completion
2011 project completion