

Schedule "A-2"
Field Review of Construction
Inspection Commitment Declaration
Building Design Requirements

Preamble

Whereas the *Building Code Bylaw* applies to the construction or demolition of a *building*;

And whereas the City of Charlottetown has by Bylaw adopted the National *Building Code*, with amendments as the Charlottetown *Building Code*, requiring compliance with it as adopted for the construction or demolition of *buildings*;

And whereas *architects*, and *professional engineers* are required by their respective statutes, *Bylaw*, and *Bylaws*, to ensure the general public of competent standards and ethical conduct in the design of *buildings*;

And whereas Part 2 of the Charlottetown *Building Code* requires professionals to design *buildings* in conformance with the minimum standards of the Charlottetown *Building Code* with sufficient drawings and documents to show how these standards have been met;

And whereas Part 2 of this Bylaw, requires that these *buildings* shall be inspected at intervals appropriate to the stage of construction to determine substantial compliance with the design drawings accepted by the *authority having jurisdiction* and all revisions thereto;

To: The *authority having jurisdiction* Date: _____

Address (print)

Address of project (print)

Name of Project (print)

Legal Description of Project (print)

This is to advise that I am the *architect*, or *professional engineer* appointed by the owner or prime consultant to perform the *Field Review of Construction* for the BUILDING DESIGN aspects of the project, which are within Part 3 and Part 5 of the Code and as shown in design documents submitted to the *authority having jurisdiction* but do not include areas of work referred to in certificates A-3 to A-9 inclusive.

I hereby declare for the Building Design Requirements that

- 1) I will review the shop drawings relevant to this Declaration to determine substantial compliance with the design documents, however, the party producing the shop drawings remains responsible for the design expressed therein;
- 2) I will coordinate the review of changes to the design documents relevant to this Declaration to ensure that the changes conform to the Code; and
- 3) When satisfied that the work substantially complies with the design drawings, I will complete the Declaration of *Field Review of Construction* and return it to the *authority having jurisdiction* prior to requesting the occupancy permit.

Please be advised that I may delegate some or all of my duties associated with the coordination of the *Field Review of Construction* to another person employed by me or my firm where it is consistent with prudent professional practice to do so. The functions will however be performed under my supervision in accordance with the *Architects Act* or the *Engineering Profession Act*.

The undersigned shall notify the *authority having jurisdiction*, in writing as soon as practical, but not later than 3 days, if the contract for *Field Review of Construction* is terminated at any time during construction.

Print Name _____

(Affix below the seal of the licensed *architect* or *professional engineer* in accordance with provincial legislation.)

Signature _____ Initials Sample

Print Name of Firm or Company _____

Print Address _____

Print Municipality _____ Postal Code

Telephone _____ Fax