



PARKS AND RECREATION

REQUEST FOR PROPOSAL

**SECURITY PATROL – CHARLOTTETOWN CITY
PARKS**

APRIL 2017

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1.0 INTRODUCTION, OVERVIEW AND PURPOSE

Proposals shall be submitted by completing this document and placing it in a sealed opaque envelope, clearly marked on the outside, "**Security Patrol – Charlottetown City Parks**"; **Controller; 3rd Floor City Hall**", and must be received by the Controller before **2:00:00 pm local time on Friday, April 21, 2017**. It is the responsibility of the proponent to deliver the sealed proposal to the 3rd floor of City Hall before the time indicated. Late proposals will not be accepted and will be returned to the proponent.

Any addenda will be posted on the City of Charlottetown website at www.charlottetown.ca/tenders.php. Proponents are responsible for checking the website for proposal/quote/tender notices, documents, and addenda. The City is not responsible for ensuring proponents have obtained addenda.

A minimum of two (2) hard copies of the submission documents is required. No fax, email or electronic documents will be accepted as the sole method of submission but an electronic copy (PDF or Microsoft WORD) of the proposal is required. The electronic copy shall either be included in the envelope noted above or e-mailed as of the closing date and time to Stephen Wedlock, controller (swedlock@charlottetown.ca). Late arrival of the electronic copy of the proposal shall not result in any penalty. It is the proponent's responsibility to ensure that the hard copies of their submission are received prior to the deadline noted above. **There will be a public opening of proposals received immediately after closing.** The awarding of a contract, if any, resulting from this Request for Proposal, shall be done, upon approval by City Council, as soon as practical after proposal evaluations have been completed. Results of this Request for Proposal will be posted on the City's awards webpage at www.charlottetown.ca/awards.php.

This Request for Proposal creates no obligation on the part of the City of Charlottetown to award a contract or to reimburse proponents for proposal preparation or submission expenses. The City of Charlottetown reserves the right to accept or reject any and all proposals, in whole or in part, received as a result of this request and to negotiate in any manner necessary to best serve the interests of the City. The decision as to which proposal best satisfies the needs of the City rests solely with the City and any decision is not open to appeal. Submissions will not be evaluated if the proponent's current or past corporate or other interests may, in the City's opinion, give rise to a conflict in connection with this project.

At the election of the City, whether or not a proposal otherwise satisfies the requirements of the Request for Proposal, the City may reject summarily any proposal received from a City or other person which has been anywise involved in litigation, arbitration or alternative dispute resolution with the City within the five (5) year period immediately preceding the date on which the Request for Proposals was issued.

The City's evaluation may include information provided by the proponent's references and may consider the proponent's past performance on previous contracts with the City or other institutions.

The City may prohibit a proponent from participating in the procurement process based on past performance or based on inappropriate conduct in a prior procurement process, and such inappropriate conduct shall include but not be limited to the following: (a) the submission of quotations containing misrepresentations or any other inaccurate, misleading or incomplete information; (b) the refusal of the proponent to honour its pricing or other commitments made in its proposal; or (c) any other conduct, situation or circumstance, as solely determined by the City.

Where applicable, the City will pay the successful proponent via Electronic Funds Transfer or direct debit. The successful proponent will be required to provide the necessary information for registration on the City's payment system.

Any questions in respect of this Request for Proposal shall be directed, in writing, by email to Stephen Wedlock, Controller (swedlock@charlottetown.ca). Questions must be received no less than three (3) business days before the closing date of this Request for Proposals.

OVERVIEW

The City of Charlottetown is a flourishing community of over 36,094 people located on the south shore of Prince Edward Island. Charlottetown is the capital City of Prince Edward Island, and is called the "Birthplace of Confederation" after the historic 1864 Charlottetown Conference, which led to Confederation. City Hall is located at 199 Queen Street, Charlottetown, PE.

The City provides a full range of municipal services including general government, police protection, fire protection, planning and development, building inspection, environmental health, environmental development, transportation, and recreation and cultural services. The City also operates the Charlottetown Water and Sewer City.

A Mayor and ten Councillors govern the City and the administration of the City is under the direction of a Chief Administrative Officer. There are eight departmental managers including a Manager of Human Resources, Manager of Finance, Manager of Water and Sewer Utility, Manager of Parks and Recreation, Manager of Planning and Heritage, Manager of Public Works, a Chief of Police, and Fire Chief.

The City of Charlottetown has an appointed Parks, Recreation and Leisure Committee who liaise and oversee the administration of parks and recreation services. This committee consists of six individuals including a Chairperson, Vice-Chairperson, a City Councillor, 1 staff member (Manager of Parks and Recreation), The Mayor, as well as the CAO. The Mayor and CAO are non-voting members.

PURPOSE

The **purpose of this request for proposal (RFP)** is to obtain proposals for the provision of security services for persons and property for more than eighty (80) city parks and recreation areas, including Victoria Park. The required services shall include a city wide car patrol for a fifteen (15) week period and a foot patrol of Victoria Park only for a nineteen (19) week period. Vehicle park patrol shall commence on Sunday, May 28, 2017 and Victoria Park foot patrol shall commence on Sunday, May 14, 2017.

A map of the various park locations may be found on the City of Charlottetown website at the following address: <http://www.city.charlottetown.pe.ca/maps/parks.gif>

2.0 REQUEST FOR PROPOSAL TERMS

The City has formulated the terms and procedures set out in this Request for Proposal to ensure that it receives proposals through an open, competitive process, and the Proponents receive fair and equitable treatment in the solicitation, receipt, and evaluation of their proposals.

The following terms will apply to this Request for Proposal and to any contract resulting therefrom. Submission of a proposal in response to this Request for Proposal indicates acceptance of all the following terms.

2.1 DEFINITIONS

Throughout this Request for Proposal, terminology is defined as follows:

- a) **“City”** means The City of Charlottetown.
- b) **“Agreement”** means the written agreement, consisting of the agreement documents signed between the City and the successful firm pursuant to this RFP and the successful firm’s proposal.
- c) **“Agreement Documents”** means the instructions to proponents, scope of service, addenda, response to the RFP, and the acceptance of proposal together with all subsequently negotiated agreements, written amendments, modifications, and supplements to such documents and all written authorizations signed by the administrator(s) amending, deleting, or adding to the services.
- d) **“Requirements”** means those products/services described in Section 3.0 of this RFP.
- e) **“Services”** means the service requirements and other services that the successful proponent is required to perform under the Agreement Documents.
- f) **“Contract”** means the written agreement or Purchase Order resulting from this Request for Proposal, in accordance with this Request for Proposal.
- g) **“Must”, “mandatory” or “required”** means a requirement that has to be met, without exception, in order for a proposal to receive consideration.
- h) **“Proponent”** means an individual or a firm that submits, or intends to submit, a Proposal in response to this “Request for Proposal”.
- i) **“Proposal”** means the Proponent’s response to this “Request for Proposal”.
- j) **“Should”, “shall” or “desirable”** means a requirement having a significant degree of importance to the objectives of the Request for Proposal.

2.2 NO OBLIGATION TO PROCEED

Though the City fully intends at this time to proceed through the procurement process, the City is under no obligation to proceed to the negotiation, purchase, or any other stage. The receipt by the City of any information (including any submissions, ideas, plans, drawings, models or other materials communicated or exhibited by any intended Proponent, or on its behalf) shall not impose any obligations on the City. There is no guarantee by the City, its officers, employees or agents, that the process initiated by the issuance of this Request for Proposal will continue, or that this Request for Proposal process or any Request for Proposal process will result in a contract with the City.

2.3 CANCELLATION

The RFP may be cancelled in whole or in part without penalty, when, in the opinion of the City:

- i. There has been a substantial change in the requirements after this RFP has been issued;
- ii. Information has been received by the City, after issuance of this RFP, that the City feels substantially alters the specified procurement;
- iii. There was insufficient competition in order to provide the level of service, quality of goods, or pricing required, or;
- iv. The City, in its sole discretion, decides that there is any other sufficient justification to cancel this RFP.

The City of Charlottetown may cancel this RFP, reject all proposals, or seek to acquire the equipment or services through a new RFP or by other means.

2.4 CITY'S DECISION-MAKING

The City has the power to make any decision, or to exercise any contractual right or remedy, contemplated in this Request for Proposal at its own absolute and unfettered discretion.

2.5 ENQUIRIES

The City has endeavoured to provide complete, correct information and estimates to enable proponents to properly assess and determine the scope and complexity of the work required to submitting a response to this RFP. Proponents are solely responsible for determining if they require more information or if anything appears incorrect or incomplete, and for contacting the person named in this RFP if they have any questions whatsoever prior to the closing date. All enquiries related to this Request for Proposal are to be directed, in writing, by email, to the City Controller, Stephen Wedlock, (swedlock@charlottetown.ca). Information obtained from any other source is not official and should not be relied upon. The City will not be responsible for any verbal statement, instruction, or representation. Enquiries and responses will be recorded and may be distributed to all Proponents at the City's option by way of an addendum. Any enquiries regarding this Request for Proposal must be submitted at least three (3) working days prior to the closing date. Any enquiries submitted after this date may remain unanswered.

2.6 ERRORS AND OMISSIONS

Any ambiguities, inconsistencies, uncertainties or other errors related to this document of which any proponent may become aware should be directed, in writing, to the Controller, Stephen Wedlock (swedlock@charlottetown.ca). If necessary, response to such items shall be made by way of an addendum, which will be posted, serially, on the tender page of the City's website.

2.7 ADDENDA, CORRECTIONS, OR EXTENSIONS

The City of Charlottetown reserves the right to modify the terms of this Request for Proposal by way of an addendum at any time prior to closing, at its sole discretion.

2.8 ELIGIBILITY

Proposals will not be evaluated if the Proponent's current or past corporate or other interests may, in the City's opinion, give rise to a conflict in connection with this project.

2.9 EVALUATION COMMITTEE

Evaluation of proposals will be by a committee formed by the City.

2.10 EVALUATION AND SELECTION

Proposals will be evaluated against the mandatory criteria. Proposals not meeting all mandatory criteria will be rejected without further consideration. Proposals that do meet all the mandatory criteria will then be assessed and scored against the desirable criteria. The City's intent is to enter into a Contract with the Proponent who has the highest overall ranking.

By responding to this Request for Proposal, Proponents will be deemed to have accepted all the terms, conditions, and/or specifications herein and agreed that the decision of the Evaluation Team, the respective line committee and/ or City Council will be final and binding.

2.11 PROPOSAL CLARIFICATION

The City reserves the right, upon reasonable notice, to interview, examine, and make inquiries of any proponent after the closing date, generally, and also for the purpose of clarifying or verifying any particular portion of the proposal submitted, which may, in the opinion of the City, be unclear or require verification. All Proponents agree at their own expense to attend such interviews, and to fully co-operate with the City on any such inquiry, and to provide, at the Proponent's own expense, any such clarification and/or verification as requested by the City. Inquiries made of one or more proponents for the above purpose will not obligate the City to clarify or seek further information from any or all other proponents.

2.12 DEBRIEFING

Unsuccessful Proponents may request a debriefing meeting with the City.

2.13 SIGNED PROPOSALS

The proposal must be signed by the person(s) authorized to sign on behalf of the Proponent and will bind the Proponent to statements made in response to this Request for Proposal. All proponents who operate through an incorporated company **shall affix their corporate seal** to the submission documents in addition to the authorized signature.

2.14 ALTERNATIVE SOLUTIONS

All proponents are required to submit a basic proposal which strictly conforms to all of the Requirements in the RFP.

If alternative solutions are offered, which, in the Proponent's opinion are advantageous to the City, economic or otherwise, please submit the information in the same format as a separate proposal. This alternative should clearly enumerate the advantages as well as any associated cost implications. Please indicate that it is an alternative to the initial submission and not a replacement by writing "**Alternative Submission #**" on the envelope as well as in the document itself.

2.15 CHANGES TO PROPOSAL WORDING

The Proponent will not change the wording of their proposal after closing and no words or comments will be added to the proposal unless requested by the City for purposes of clarification.

2.16 IRREVOCABILITY OF PROPOSALS

A Proponent who has already submitted a proposal may submit a further proposal at any time up to the official closing time. The last proposal received shall supersede and invalidate all proposals previously submitted by that proponent for this Request for Proposal. Any proponent may withdraw or qualify his/her proposal at any time up to the official closing time by re-submitting a new proposal to the City. The time and date of receipt will be marked thereon and the new proposal will be placed in the tender box. The new proposal shall be marked on the sealed envelope by the Proponent as “Resubmission #” along with the name of the Request for Proposal and to the attention of the Controller, as noted above in the Request for Proposal. Proposals may be withdrawn at any time prior to opening upon written request from the proponent. Negligence on the part of the proponent in preparing his/her proposal shall not constitute a right to withdraw a proposal subsequent to the tender opening.

Upon closing time, all proposals become irrevocable. By submission of a proposal, the Proponent agrees that should its proposal be successful and the City should decide to proceed, the Proponent will enter into a contract with the City of Charlottetown by either signing a contract document or accepting a Purchase Order issued by the City.

2.17 COMPLETENESS OF PROPOSAL

By submission of a proposal the Proponent warrants that, if this Request for Proposal is to design, create or provide a system or manage a program, all components required to run the system or manage the program have been identified and costed in the proposal or will be provided by the successful proponent at no additional charge.

2.18 SUB-CONTRACTING

- a) Using a sub-contractor (who must be clearly identified in the proposal) is acceptable. This includes a joint submission by two Proponents having no formal corporate links. However, in this case, one of these Proponents must be prepared to take overall responsibility for successful interconnection of the two product or service lines and this party must be specified in the proposal.
- b) Sub-contracting to any firm or individual who is current or past corporate or other interests may, in the City’s opinion, give rise to a conflict in connection with this project will not be permitted. This includes, but is not limited to, any firm or individual involved in the preparation of this Request for Proposal.
- c) Any sub-contracting of the service to any firm or individual after the award of a Contract must have prior approval of the City.

2.19 ASSIGNMENT

This Request for Proposal and any resulting contract may not be assigned by either party without the prior written consent and approval of the other party, which consent may not be unreasonably withheld; provided however, either party, without such consent, may assign or sell the same in connection with the transfer or sale of substantially its entire business to which this contract pertains or in the event of its merger or consolidation with another City. Any permitted assignee

shall assume all obligations of its assignor under this contract. No assignment shall relieve any party of responsibility for the performance of any accrued obligation that such party then has hereunder.

2.20 CONFIDENTIALITY

The successful proponent agrees not to release or, in any way, cause to release any confidential information of the City of Charlottetown unless an appropriate official of the City has specifically approved them to do so in writing.

The Proponents agree to treat all information contained in this Request for Proposal as confidential, to use such information only for purposes of responding to this Request for Proposal, and not to disclose any such information, in whole or in part, to any other party without the express prior written consent of either party or pursuant to legal power, other than: a) to an agent who in the City's reasonable opinion, is seeking information on behalf of the Proponent, b) to a party used by the City to evaluate the Proponents creditworthiness. Each party agrees to allow the other party to store contact information, such as names, phone numbers, and email addresses for its business representatives, in any country where that party does business and to use such information internally and to communicate with the other party for the purposes of their business relationship. Proponents agree to handle any personal information that it may gain access to through this RFP in accordance with the requirements of privacy laws, and in a manner consistent with the City's published privacy policies, as amended from time to time.

2.21 CONFLICT OF INTEREST

Any potential conflict of interest must be disclosed to the City in writing. Any conflict of interest identified will be considered and evaluated by the City. The City has the sole discretion to take the steps they deem necessary to resolve the conflict. If, during the term of the Contract, a conflict or risk of conflict of interest arises, the successful proponent will notify the City immediately in writing of that conflict or risk and take any steps that the City reasonably requires to resolve the conflict or deal with the risk.

2.22 LAWS OF PRINCE EDWARD ISLAND

This Request for Proposal will be governed by and will be construed and interpreted in accordance with the laws of the Province of Prince Edward Island.

2.23 FINAL AGREEMENT

This solicitation does not necessarily contain all terms and conditions necessary for conducting business with the City of Charlottetown.

2.24 GRATUITIES

The City of Charlottetown may, by written notice to a proponent, cancel any contract if it is found by the City of Charlottetown that gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by the proponent, or the agent or representative of the proponent, to any employee or agent of the project with a view toward securing favorable treatment with respect to the awarding or amending, or making any determinations with respect to performing of such contract.

2.25 INSURANCE AND WORKERS COMPENSATION

The undersigned is to carry and keep in force Public Liability Insurance in a form equivalent in terms of coverage to the industry standard Commercial General Liability for all services provided to and on behalf of the City of Charlottetown (City) and the amount of coverage shall be not less than two Million dollars (\$2,000,000.00) per occurrence and to indemnify and save harmless the City in the event of any damages, suits or actions as a result of damages, injuries or accident done to or caused by him, or his employees or relating to the prosecution of the works or any of his operations or caused by reason of the existence or location or condition of any materials, plant or machinery used there on or therein, or which may happen by reason thereof, or arising from any failure, neglect or omission on his part, or on the part of any of his employees, to do or perform any or all of the several acts or things required to be done by him or them under and by these conditions, and covenants and agrees to hold the City harmless and indemnified for all such damages and claims for damages. A Certificate of General Liability Insurance covering the legal liability of the submitter for injuries to, or death of, persons and/or damage to property of others for limits of not less than two million dollars (\$2,000,000.00) per occurrence for bodily injury and property damage with an insurer and in a form satisfactory to the City will be furnished. Such insurance shall have the City as an additional insured and shall contain cross liability coverage and preclude subrogation by the insured against the City. The City requires an advance 30 day notice should the policy be cancelled or changed in any manner.

The undersigned is to carry and keep in force Professional Liability Insurance in an amount not less than \$2,000,000 providing coverage for acts, errors and omissions arising from their professional services performed under this agreement. The policy self-insured-retention / deductible shall not exceed \$10,000 per claim and if the policy has an aggregate limit, the amount of the aggregate limit shall be double the required per claim limit. A City licensed to conduct business in the Province of Prince Edward Island shall underwrite the policy.

The undersigned is required to have in place adequate coverage and be in good standing with the Workers Compensation Board of Prince Edward Island during the term of provision of all services to the City of Charlottetown. Proof of coverage may be requested at the commencement of any contract or the provision of any services to the City of Charlottetown.

2.26 PERFORMANCE

The City has the right to cancel any agreements resulting from this Request for Proposal based on performance, with the City as the sole judge of that performance.

2.27 VALIDITY OF PROPOSALS

All Proposals must remain valid and open for acceptance by the City for a period of ninety (90) days after the closing date. This period may be extended if requested by the City and agreed to by the Proponent in writing.

3.0 DESCRIPTION and REQUIREMENTS

3.1 GENERAL DESCRIPTION

The City of Charlottetown invites proposals for the following:

Provision of security services for both persons and property for all parks and recreation areas within Charlottetown City limits including Victoria Park. These services shall include regular car patrols of all City parks and recreational areas as well as foot patrols of Victoria Park in accordance with the terms and schedules detailed below.

3.2 REQUIREMENTS

The successful proponent will be required to respond to situations which may threaten the safety of persons and/or property of the City and to report incidents to City Police immediately. The security personnel will also be required to exercise the authority vested in law to protect the rights of the City and its community through the enforcement of City bylaws including the Victoria Park & Promenade Bylaw and the Dog Control Bylaw.

Common issues for Victoria Park foot patrol personnel include dealing with individuals who may be consuming alcoholic beverages, loitering and regularly checking washrooms and other park properties for vandalism.

Issues encountered outside of Victoria Park may include consumption of alcohol or other illegal substances on park property, use of City outdoor pools after hours, vandalism of park property and ensuring that gates and building are locked at the appropriate times. Patrol routes may vary depending upon incidents reported by City Parks and Recreation Staff or the public and may not be consistent.

All security personnel must document and maintain records of all patrol activities as well as document any incidents which may occur during their shift.

3.2.1 Hours of Operation

Foot Patrol – Victoria Park

Two security personnel (May 14 – September 16, 2017 – 19 weeks total)

Four (4) evenings per week from Thursday to Sunday inclusive

Sunday and Thursday evenings from 7:30 pm to 1:30 am – 6 hours

Friday and Saturday evenings from 8:30 pm to 2:30 am – 6 hours

24 hours per week per guard for total of 48 hours foot patrol per week

Vehicle Patrol – all city parks

One security person (May 28 – September 2, 2017 – 15 weeks total)

Seven (7) evenings per week for 8 continuous hours

Patrol shall commence at dusk (sunset) and continue for 8 consecutive hours

Fifty-six (56) hours of vehicle patrol per week

3.2.2 Vehicle and Communications

Vehicle and communications must be provided by the successful proponent for all park security personnel. The vehicle may be a truck, SUV or car and must be fully marked so as to be identified as a security vehicle. The contractor must provide all communications equipment and services to allow communication between the security personnel as well as with police services.

3.2.3 Electronic Guard Tour System

The successful proponent must employ an “electronic guard tour system” to ensure that all security personnel are performing the security services as required in this RFP. This shall include shift start and end times and security personnel location at all times during their shift. This information must be logged and available for inspection by Parks and Recreation personnel at their request.

3.2.4 Staffing

All security personnel provided by the successful proponent must have successfully completed formal security training and/or have adequate and relevant work experience in the security field.

All security personnel must be uniformed and clearly identifiable as security personnel. They must also carry identification as an employee of the security company and be able to present it upon request.

Security personnel must be able to communicate clearly both orally and in writing. When dealing with the public, they are expected to be prompt and courteous when responding to inquiries and to address all park patrons politely.

All security personnel are expected to neat, clean and generally conservative in appearance. Excessive piercings, tattoos and extreme hairstyles will not be permitted. This is to ensure the approachability and comfort of all park patrons when dealing with security personnel.

3.2.5 Incident Reporting

All incidents must be logged at the time of occurrence and be reported to Parks and Recreation office no later than the day following the incident. A copy of all incident reports must be provided to the Parks and Recreation office for their records.

A monthly summary of all reported incidents must be provided to the Parks and Recreation office on the first day of the subsequent month.

3.2.6 Contract

The contract for park security services will be for a minimum of nineteen (19) week and may be extended into the fall dependent upon weather conditions.

Subject to proposal submissions and positive assessment by Parks and Recreation personnel of services rendered, the City of Charlottetown reserves the right to offer the incumbent contractor an extension of the contract for the 2018 and 2019 service terms.

3.3 PROPOSAL SUBMISSION REQUIREMENTS

Please include the following with your submission:

- Two hard copies of your proposal and one single digital copy.
- Proponent Information Sheet (Appendix A) shall be the first page of the proposal.

The proponent shall provide a brief history of the organization including organizational structure, total staff employed, staff training requirements, types of services offered, length of time in operation, location of primary office, etc.

Proponents are required to provide a minimum of two references for which the company has provided similar security services. The City may contact these references during the evaluation phase of the RFP process.

3.4 ANTICIPATED TIMELINE

The following outlines the anticipated schedule for the Request for Proposal and contract process. The timing and sequence of events resulting from this Request for Proposal may vary and shall ultimately be determined by the City of Charlottetown.

Event Anticipated Dates

Request for Proposal issued	Friday, March 31, 2017
Last Date for Submission of Questions	Tuesday, April 18, 2017
Request for Proposal closes	Friday, April 21, 2017
Review of Proposals	April 24 – May 5, 2017
Contract Award	Upon approval by City Council on Monday May 8, 2017 or as soon as practical after proposal evaluations.

4.0 EVALUATION CRITERIA

The following criteria outline the primary considerations to be used in the evaluation and consequent awarding of this RFP. Evaluation will be based upon the overall best value to the City with respect to quality of service and price. Proposals will be evaluated in terms of the response to the requirements of the Request for Proposal using the following weighting:

Mandatory Criteria – 25%

Compliance with RFP requirements including marked security vehicles, communications equipment and service, electronic guard tour system, uniformed, competent, trained and physically fit security personnel. 100% compliance is required for the above items.

Desirable Criteria – 75%

Experience with providing security for outdoor parks and enforcement of municipal bylaws.	30%
Cost of services	30%
References	10%
Clarity and completeness of proposal	5%

Each proponent will be awarded a score out of 100 during the evaluation of the submitted proposals. Proponents are reminded that required items must be included in the submitted proposals in order to be awarded points for that item during the evaluation phase. Exclusion of a required item shall result in no points being awarded for that item and may cause the proposal to be rejected outright.

APPENDIX A

PROPONENT INFORMATION SHEET

PROPONENT INFORMATION SHEET:

Proponent (Firm) Name: _____

Address: _____

City: _____

Province: _____

Telephone No.: _____

Fax No.: _____

E-mail address: _____

Website: _____

Contact Person: _____

Title: _____

Telephone No.: _____

NAME (Please print)

TITLE (Please print)

AUTHORIZED SIGNATURE

DATE

(Affix Corporate Seal)