



**Regular Meeting of Council
Monday, November 9, 2015 at 7:00 PM
Council Chambers, City Hall**

Mayor Clifford Lee presiding

Present: Deputy Mayor Mike Duffy
Councillor Melissa Hilton
Councillor Jason Coady
Councillor Greg Rivard
Councillor Kevin Ramsay
Councillor Terry Bernard
Councillor Mitchell Tweel
Councillor Edward Rice (arr. 7:05pm)
Councillor Bob Doiron

Also: Donna Waddell, DCS
Randy MacDonald, FC
Alex Forbes, PM
Wayne Long, EDO
Laurel P. Thompson, PDO
Jesse Morton, PDO
Karen Campbell, CS
Tracey McLean, RMC
Paul Smith, PC
Craig Walker, UM
Frank Quinn, PRM
Ron Atkinson, EconDO
Amanda Cheverie, C
Jen Gavin, CO
Chantal Matheson, AA

Regrets: Councillor Terry MacLeod
Scott Ryan, FM
Donny Hurry, TO
Paul Johnston, PWM
Mandy Feuerstack, HRM
Ramona Doyle, SO

Mayor Lee called the meeting to order.

Minutes of the previous meetings were by motion adopted:
Regular Meeting – October 13, 2015
Public Meetings – October 27, 2015

REPORTS OF COMMITTEES / RESOLUTIONS

1. Planning & Heritage – Councillor Greg Rivard

Councillor Rivard indicated his Committee's report was included in the weekend package. He noted that staff is currently reviewing the Building Permit process and the fee structure for 2016; the department continues to work with the consultants, the Planning Partnership, to complete the Official Plan and Zoning & Development Bylaw. He congratulated Natalie Munn as the successful candidate for the position of Heritage Researcher and Collection Coordinator with the Planning and Heritage Department.

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the request to proceed to the public consultation phase to consider rezoning 21 Royalty Road (PID# 388579) from Low Density Residential Single (R-2S) to Low Density Residential

(R-2) be approved.

CARRIED 8-0

Councillor Doiron declared a conflict and left the room for the following vote.

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the request to proceed to the public consultation phase to consider an amendment to Appendix "A" Future Land Use Map of the Official Plan from Low Density Residential to Concept Planning Area and an amendment to Appendix "H" Zoning Map of the City of Charlottetown Zoning and Development Bylaw to rezone a portion of the property (PID # 773051) located at the intersection of the Charlottetown Perimeter Highway and Upton Road from R-1S (Single Detached Residential Zone) to CDA (Comprehensive Development Area Zone) be approved.

In response to a question, Councillor Rivard indicated that a previously held neighbourhood meeting on the application was positive and well attended.

CARRIED 8-0

Councillor Doiron returned to the Chambers.

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the request to consolidate PID# 886390 and PID# 545863 at 421 Mount Edward Road be approved.

CARRIED 9-0

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the request for a variance to decrease the average front yard setback requirement from 25 ft to 17 ft to permit the construction of an 8 ft x 10 ft mudroom addition to the front of the dwelling at 14 Donwood Drive (PID# 278630) be approved.

CARRIED 9-0

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the request for a change of use to the existing legal non-conforming use as a music instrument store to a clothing retail store for the property at 211 Euston Street (PID# 362640), subject to the signing of a Development Agreement, be approved,

And that the Mayor and CAO are hereby authorized to execute standard contracts/agreements

to implement this resolution.

CARRIED 9-0

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the request to proceed to the public consultation phase to consider an amendment to remove Section 4.9.2 as it relates to telecommunications towers from the Zoning & Development Bylaw be approved.

CARRIED 8-1

Councillor Tweel recorded a “nay” vote

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the request to amend Appendix “G” (Comprehensive Development Area Zone Lands and Uses) of the Zoning & Development Bylaw to add Equipment Sales as a permitted use for a portion of the corner property at Sherwood Road and Malpeque Road (portion of PID# 145961) be approved.

CARRIED 9-0

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the request to proceed to the public consultation phase in order to consider an amendment to Section 4.1 of the Zoning & Development Bylaw to permit larger accessory structures on properties with lot areas exceeding 10,891 sq ft. be approved.

It was suggested that the Committee consider allowing a third accessory building on property that is one (1) acre or greater. Councillor Rivard took the suggestion under consideration.

CARRIED 9-0

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the request to proceed to the public consultation phase to consider amendments to Sections 3 and 5 of the Zoning & Development Bylaw as it relates to signage be approved.

CARRIED 9-0

3rd reading of the Zoning & Development Bylaw – to amend Sections 3 and 4 of the Charlottetown Zoning and Development Bylaw to allow Garden Suites in the Single Detached Residential (R-1L), Low Density Residential (R-2) and Low Density Residential (R-2S) Zones.

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the “City of Charlottetown Zoning and Development Bylaw” be read a third time and that the said Bylaw do now pass.

CARRIED 9-0

1st & 2nd reading of the Zoning & Development Bylaw - amend Appendix “G” (Comprehensive Development Area Zone Lands and Uses) of the Zoning & Development Bylaw to add Equipment Sales as a permitted use for a portion of the corner property at Sherwood Road and Malpeque Road (portion of PID# 145961).

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the bylaw to amend the “City of Charlottetown Zoning and Development Bylaw” be read a first time.

CARRIED 9-0

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the said bylaw be read a second time and that the bylaw be committed to a Committee of the Whole Council and the Mayor be Chairman of the Committee.

CARRIED 9-0

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the Chairman reports progress of the Committee and that the bylaw be adopted without amendment.

CARRIED 9-0

**Moved by Councillor Greg Rivard
Seconded by Councillor Jason Coady**

RESOLVED:

That the bylaw be now engrossed as a City Bylaw and that it be entitled the “City of Charlottetown Zoning and Development Bylaw” and that it be read a third time at the next Public Meeting of Council.

CARRIED 9-0

2. Protective & Emergency Services – Councillor Jason Coady

Councillor Coady indicated his Committee’s report was included in the weekend package. He noted that the Fire Department’s volunteer recruitment campaign was successful with 28 applications being

filed for closer review.

Safety concerns were raised with respect to accessible parking for people getting their mail from community mailboxes in areas throughout the city. Councillor Coady indicated he will take the matter back to the Committee for further discussion regarding public safety.

3. Public Works & Urban Beautification – Councillor Terry Bernard

Councillor Bernard indicated his Committee's report was included in the weekend package.

Councillor Doiron declared a conflict and left the room for the following vote.

**Moved by Councillor Terry Bernard
Seconded by Councillor Melissa Hilton**

RESOLVED:

That, as per the conditions of the publicly advertised quote, the following submission for "Snow Clearing of Municipal Properties" be accepted for the 2015/2016 season:

		<u>Season cost HST included</u>
Sherwood Civic Bldg	W M M (1993) Ltd	\$4,833.60
West Royalty Civic Bldg	W M M (1993) Ltd	\$3,123.60
East Royalty Civic Bldg	W M M (1993) Ltd	\$3,123.60
Hillsborough Civic Bldg	W M M (1993) Ltd	\$2,553.60
Kirkwood Dr Police Station	W M M (1993) Ltd	\$5,380.80
J Elmer Blanchard Bldg	C & W Snow Removal	\$1,590.30

CARRIED 8-0

Councillor Doiron returned to the Chambers.

**Moved by Councillor Terry Bernard
Seconded by Councillor Melissa Hilton**

RESOLVED:

That, per the publicly advertised quote for "Two (2) New Wide Ribbon Blowers", the submission of Saunders Equipment Ltd. in the amount of \$33,972.00 (HST included) be accepted,

And that this expenditure has been previously approved in the 2015 Capital budget.

CARRIED 9-0

4. Water & Sewer Utility – Councillor Edward Rice

Councillor Rice indicated his Committee did not meet since the last Council meeting. He reported that water meter installation continues, Phase V of the Combined Sewer Separation project is complete, however; reinstatement in particular areas will follow in the spring and Phase VI will resume in May of 2016.

Moved by Councillor Kevin Ramsay
Seconded by Councillor Melissa Hilton

RESOLVED:

That the City of Charlottetown accepts the tender from SNF Canada in the amount of \$50,246 (taxes extra) for the supply of chemicals required for biosolids dewatering at the Charlottetown Pollution Control Plant for 2016.

CARRIED 9-0

Councillor Doiron declared a conflict and left the room for the following vote.

Moved by Councillor Kevin Ramsay
Seconded by Councillor Melissa Hilton

RESOLVED:

That the City of Charlottetown accepts the quotations for snow removal from Fire Hydrant Sections as submitted by the following firms:

<u>Sec.</u>	<u>Contractor</u>	<u>Hourly Rate</u>
1	Lea MacDonald Construction	\$68.40
2	Barry Murphy	\$66.12
3	MacKinnon's Trucking - Jeff MacKinnon	\$63.84
4	MacKinnon's Trucking - Jeff MacKinnon	\$63.84
5	C & W Snow Removal	\$83.79
6	C & W Snow Removal	\$83.79

And that this will be expensed out of the 2015 and 2016 Utility Operating Budget.

CARRIED 8-0

Councillor Doiron returned to the Chambers.

5. Advanced Planning, Priorities & Special Projects – Councillor Kevin Ramsay

Councillor Ramsay indicated his Committee's report was included in the weekend package.

6. Intergovernmental Affairs & Event Attraction – Councillor Terry Bernard

Councillor Bernard indicated his Committee's report was included in the weekend package.

Moved by Councillor Terry Bernard
Seconded by Councillor Kevin Ramsay

RESOLVED:

That the City of Charlottetown enter into a MOU (as attached) with the Hotel Association of Prince Edward Island and the Special Events Reserve Fund with respect to the execution of the 2016 Jack Frost Children's Winterfest,

And that the Mayor and CAO are hereby authorized to execute the MOU to implement this resolution.

Councillor Bernard advised that the City of Charlottetown is the legal owner of the 2016 Jack Frost

Children's Winterfest however SERF (Special Events Reserve Fund) is the entity responsible for assuming 100% of the financial risk associated with the event.

CARRIED 9-0

7. Environment & Sustainability – Councillor Robert Doiron

Councillor Doiron indicated his Committee's report was included in the weekend package. He noted the City of Charlottetown is hosting a free workshop titled, "Our Urban Forest – In our Backyards and on our Streets: Tree Care, Tree Inventories and Community Project" to be held at Beaconsfield Historic House, 2 Kent Street, on November 17 at 7:00 PM.

A question was raised regarding replacement of the aging transit fleet. Councillor Doiron indicated a letter was recently sent to Ministers Allen Roach and Robert Mitchell requesting provincial funding to assist with purchasing smaller buses.

8. Finance, Audit & Tendering – Councillor Melissa Hilton

Councillor Hilton indicated her Committee's report was included in the weekend package.

**Moved by Councillor Edward Rice
Seconded by Councillor Melissa Hilton**

RESOLVED:

That the City of Charlottetown provide the Upper Room Hospitality Ministry with 2015 Municipal Property tax relief for their property at 101 Richmond Street (PID# 936419) in the amount of \$1,795.60 and at 33 Belmont Street (PID# 364950) in the amount of \$866.31.

CARRIED 9-0

**Moved by Councillor Edward Rice
Seconded by Councillor Melissa Hilton**

RESOLVED:

That the City of Charlottetown obtain a section of PID# 739128 between 188 and 190 Water Street from Charlottetown Area Development Corporation for the purposes of creating a right-of-way extension of Hillsborough Street south of Water Street,

And that the Mayor and CAO are hereby authorized to execute standard contracts/agreements to implement this resolution.

In response to a question raised, Councillor Hilton indicated this section of property is being handed over by CADC to the City at no cost.

CARRIED 9-0

9. Human Resources, Communications & Administration – Councillor Terry MacLeod

Deputy Mayor Mike Duffy, on behalf of Councillor MacLeod, indicated the Committee's report was included in the weekend package.

10. Economic Development, Tourism, Arts & Culture – Deputy Mayor Mike Duffy

Deputy Mayor Duffy indicated his Committee's report was included in the weekend package. He noted that the 3rd Health Professional Welcome reception takes place at City Hall on November 13, the

Charlottetown Christmas Parade is Saturday, November 28 and Capital New Year in the Park is December 31, 2015 (5:30 pm – 7:30 pm).

**Moved by Deputy Mayor Mike Duffy
Seconded by Councillor Mitchell Tweel**

RESOLVED:

That the City of Charlottetown adopt the Public Art Policy, as attached, effective November 9, 2015.

CARRIED 9-0

11. Parks, Recreation & Leisure Activities – Councillor Mitchell Tweel

Councillor Tweel indicated his Committee's report was included in the weekend package. He announced that Christopher Drummond was the successful candidate for the Parks & Recreation Program Coordinator position. Volunteer of the Month for November is Rob Binns.

**Moved by Councillor Mitchell Tweel
Seconded by Councillor Robert Doiron**

RESOLVED:

That the City of Charlottetown extend congratulations to the Holland College Hurricanes Football team who won their third straight Atlantic Football League title this past weekend.

CARRIED 9-0

12. New Business

**Moved by Deputy Mayor Mike Duffy
Seconded by Councillor Greg Rivard**

RESOLVED:

That Donna Waddell be appointed Chief Administrative Officer for the City of Charlottetown on an interim basis as per section 22. (1) of the Charlottetown Area Municipalities Act.

CARRIED 9-0

The meeting adjourned at 8:05 PM